

# Sahibganj College Sahibganj



At/Po – Sahibganj , 816109 Jharkhand

A constituent unit of Sido Kanhu Murmu University, Dumka

**TRACK ID : JHCOGN26462**



# Self-Study Report Of (First Cycle-2016)



## Sahibganj College Sahibganj

At/Po – Sahibganj , 816109 Jharkhand

Submitted to:

NATIONAL ASSESMENT & ACCREDITATION COUNCIL  
BANGALORE-560072

(An Autonomous Institution of the University Grants commission)

YEAR-2016

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Forwarding Letter

साहिबगंज महाविद्यालय, साहिबगंज, सिदो-कान्हू मुर्मू विश्वविद्यालय, दुमका (झारखण्ड)  
SAHIBGANJ COLLEGE, SAHIBGANJ (SIDO-KANHU MURMU UNIVERSITY, DUMKA)

Office of the Principal  
Sahibganj - 816109 (Jharkhand)



Tel. No. 06436-222056 (O)  
06436-222550 (R)  
Mob.- 09470512489, 08539965578  
E-mail : principal@sahibganjcollege.in  
info@sahibganjcollege.in  
Website-www.sahibganjcollege.in  
Fax No. : 06436-222056  
Ref./Letter No... 6.1.8.0.116  
Date : ..... 3.8.16.....

To,  
The Director  
National Assessment & Accreditation Council,  
Post Box -1075. Nagarbhavi  
Bangalore – 560072  
Karnataka, India.

Sub: - Submission and Uploading of Self – Study Report (SSR) – 1<sup>st</sup> Cycle 2016,  
Track ID JHCOGN26462, Sahibganj College, Sahibganj-816109, Jharkhand.

Dear Sir,

It is a matter of great pleasure for us to submit and upload the “Self Study Report (SSR)” – 1<sup>st</sup> Cycle, 2016 in respect of Sahibganj College, Sahibganj Jharkhand at your end for your kind perusal and necessary action in relation to Assessment and Accreditation. The SSR has been prepared with the assistance of steering committee members of the college and as per guidelines of the NAAC which may kindly be acknowledged. We earnestly look forward to hear the decision regarding peer team visit to our college. The college is expecting the visit of NAAC Peer Team in the 2<sup>nd</sup> week of December 2016

As per the telephonic conversation and direction of the NAAC help Desk (080-23005192), five copies of SSR and one copy of Annexure in separate volume, are being submitted with Soft copy in CD, for further action from your end.

With high regards,



Yours sincerely,

Prof. (Dr.) Sikandar Prasad Yadav  
Principal  
Sahibganj College, Sahibganj

Principal  
Sahibganj College  
Sahibganj



## Principal's Message

साहिबगंज महाविद्यालय, साहिबगंज, सिदो-कान्हू मुर्मू विश्वविद्यालय, दुमका (झारखण्ड)  
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info@sahibganjcollege.in  
Website-www.sahibganjcollege.in  
Fax No. : 06436-222056  
Ref./Letter No. 6/18/1/16  
Date : ..... 2/8/16.....

### Principal's Message

The College is going to opt for NAAC accreditation (1<sup>st</sup> Cycle) in the current session 2015-16. I am thankful to all member of NAAC coordination committee for preparing the SSR. The office staff provided all the necessary inputs required for preparing report. I am expecting the kind support and cooperation of NAAC to make the programme successful.

*SP*  
26/8/16

Prof. (Dr.) Sikandar Prasad Yadav.

Principal

Sahibganj College, Sahibganj

*SP*  
2/8/16





## NAAC Coordinator Message

साहिबगंज महाविद्यालय , साहिबगंज , सिदो-कान्हू मुर्मू विश्वविद्यालय , दुमका (झारखण्ड)  
SAHIBGANJ COLLEGE, SAHIBGANJ (SIDO-KANHU MURMU UNIVERSITY , DUMKA- JHARKHAND)

Office of the NAAC  
Co-ordinator



Website : [www.sahibganjcollege.in](http://www.sahibganjcollege.in)  
Email : [sririzvi@outlook.com](mailto:sririzvi@outlook.com)  
Mobile : 8603142870  
Ref.No / Letter No . : .....Date: .....

### Message of the NAAC Coordinator

The preparation of SSR was initiated by the college during the last six months and the Principal, Sahibganj College, Sahibganj has been the greatest source of inspiration and continuous guidance. The faculty members and the staff continuously put their hard work during the compilation of voluminous as well as most important data pertaining to the preparation of SSR. The office staff, particularly the Head Clerk and the Accountant along with the supporting staff made all data available used in preparation of the SSR report. The team constituted by the Principal met at regular intervals to review the progress of the accreditation related works. Most of the data entry was carried out by Mr.Prakash Ranjan, faculty, Computer Science, Sahibganj College. I on behalf of all teachers, staff members and students of Sahibganj College, sincerely wish for the satisfactory NAAC accreditation with high grades.



*Imam Rizvi* 3/8/16  
Syed Raza Imam Rizvi  
Coordinator NAAC

Head, Department of Geology  
Sahibganj College, Sahibganj

*NK Singh*  
3/8/16



### **History of Sahibganj College , Sahibganj**

Sahibganj College is one of the premier constituent college of S.K.M.University Dumka (Jharkhand). The district of Sahibganj is situated approximately between 24<sup>0</sup> 42' north and 25<sup>0</sup> 21' north latitude and between 87 25' and 87 54' east longitude. Sahibganj is the administrative headquarter of the district. It is situated on the bank of the river Ganges at 25 15' latitude and 87<sup>0</sup> 25' longitude . The College has an area of 29 Bigha 16 Katha 9 Dhur(10 Acre appx.) The college was established in the year 1951 .It is one of the reputed college of the university as well as the Jharkhand state. It is imparting education from Degree to PG level. Besides this, there is also provision for teaching in B.Ed., BCA. In 2002 IGNOU center was established in this campus. In 2006 B.Ed. teaching was established in this college. While BCA was started in 2009. Now,the college has started teaching in BBA, Library & Information Sciences , Certificate as well as Diploma courses in Computer Science.

The college campus has seven blocks : Administrative block ( Vidya Bhawan) , Arts Block , Science Block , Multi-purpose Examination Hall ,Veer Kunwar Singh Bhawan ,Old B.Ed. Block, New B.Ed. Block and a Cycle shed.

There are three boys welfare hostels, one girls welfare hostel and eight teachers quarter in the campus .The college campus also has a Post Office, Bank, ATM and one Health center . Sahibganj College is situated in tribal dominated belt. Tribals are mostly educationally as well as economically backward .It is the only college in the district with P.G teaching facility in different Arts and science subjects. The college has a rich library housed in a old building .The number of books in college library is about Thirty Five thousand including encyclopedia and journals. The college plans to construct, boys common room, girls common room, chambers for all Heads of Departments ,Indoor stadium etc. However e- library is required for students and teachers so that they may remain acquainted with the latest development in academic field. Most of the teachers are also engaged in research work. They have to go to other states for consulting literature and latest advancement in concerned academic field in library. Keeping these facts in mind the college administration has planned for construction of e – library which will fulfill the requirements of both students and teachers. Government is also laying emphasis on the skill development of the youth , Teaching of vocational courses like BBA, BCA, Library Science and Computer courses will provide an opportunity for developing skill of unemployed



### **Self-Study Report**

youth . The college proposes to construct E LIBRARY , BCA,MCA, laboratory and class rooms. DPR of G+1 for above plans has been prepared and was sent for necessary approval to RUSA. As per DPR the new building is being built at the cost of Rs. 70,00,000/- . Besides this, the college proposes to renovate all old building such as Arts Block, Science Block, Old B.Ed Building and Teachers quarter etc. The total cost of renovation of Old Building comes to about Rs. 70, 00,000 /- as per the estimate of the Architect .RUSA has granted an amount of Rs. Two crore for infrastructural development of this college .In first infrastructural an amount of Rs. Thirty eight lac has been released as infrastructural grant to this college .The college has already utilized the amount. The utilization certificate has already been sent to RUSA.

Keeping in view, the skill development of youth and students, the college is also planning to start Commerce teaching in near future. The student of this college have excelled in the field of Arts, Science, Politics and Civil Services. Teaching of vocational courses will generate employment for student/youth.

### **Institutional Background**

#### Facility details -

Sahibganj college , Sahibganj possess Administrative Block G+1 Arts Block G+1 Science Block G+1 B.Ed Block G+2 ,Multipurpose Examination Hall ( Nandan Bhawan ) , Veer Kunwar Singh Bhawan where present Library is located .Boys Common Room , Girls Common Room, Health Centre with one full time ANM &one part time physician is also available. A Branch of S.B.I with two ATM and sub Post office are also located in the campus. A Computer Lab with internet facility is also available .College is also possessing playground & a beautiful garden .Toilet for boys and girls are also available. Cycle shade & guard room are also available in campus. For possessing drinking water facility to staff & students , two water chiller & 8 Kent has also been installed.





## Self-Study Report

### COURSES OFFERED

College offers U.G and P.G course in different Science and Arts subjects. U.G courses are taught in 17 subjects namely Hindi ,English, Urdu, Santhali, Maithili, Sanskrit ,History, Political Science, Psychology, Economics, Philosophy ,Physics, Chemistry ,Botany, Zoology ,Geology and Mathematics. Post graduate courses are offered in eleven subjects viz History, Psychology, Political Science, Economics, Hindi, English, Urdu, Santhali , Philosophy , Physics and Chemistry.

### NUMBER OF STAFF AND STUDENTS

There are thirty permanent teachers, one Principal , ten clerks and 21 class four employees in the college.

Apart from this about 20 teaching contractual staff are also working in this college. There are also Seven Non-teaching Contractual staff working in this college.

Presently, about 4000 Boys and Girls are studying in this college.

Students Enrollment	Total	3909
	Male	2371
	Female	1538
SC	Total	527
	Male	328
	Female	199
ST	Total	1200
	Male	740
	Female	460
OBC	Total	1406
	Male	873
	Female	533
General	Total	776
	Male	440
	Female	338
Total Seats	Total Approved student in Take	8900



### Self-Study Report

	Total number filled	3909
Faculty information	Sanctioned Regular Positions	87
	Regular Filled Position	30
	Vacant Faculty	57
	Part Time	12



## SWOC Analysis of the Institution

### Strength

1. The college is situated in the heart of the town.
2. 66% teachers are having Ph.D. Degrees.
3. Most of the teachers have research publications.
4. Previously 10 teachers were awarded Minor Research Project.
5. All the Departments are conducting seminars.
6. Students from department of chemistry, Sanskrit, Urdu & Psychology have been awarded Gold Medal for securing highest mark in university exams.
7. The institution has started B.Ed. BCA & BBA, B.Lib. & Information Science as the self-financing course.
8. Certificate ,Diploma and Advance diploma courses in computer science have been introduced from the current session.
9. The college is planning to start computer Literacy Programme for staff of the college.
10. The college have got NCC (2 unit) for boys & girls.
11. The institution has got Four (4) NSS unit.
12. Miss. Kalyani Kumari a student of B.A Part 1 has represented India in International Youth Exchange Programme at china from NSS. Recently she has also been honoured by Jharkhand Government for her contribution in the field of Arts.
13. The college has installed six Smart Board and five LCD projectors in the class rooms.
14. The college is under the CCTV Surveillance and Wi-Fi facility is also available.
15. The college is having 35 Computers .
16. Biometric System of attendance has been introduced in the college.
17. The college has 3 Boys hostels and one Girls hostel with eight teachers hostel.
18. Students from the college have participated in Republic Day parade at Delhi.
19. Workshop & seminars are also being arranged by the college.



## Self-Study Report

### Weakness

1. Lack of minor and major research.
2. The majority of the students are from minority, OBC and SC/ST & backward background.
3. The financial status of the students is poor.
4. The communication skill of the students in English language at the entry level is not satisfactory because most of the students complete the school education in Regional languages.
5. The numbers of teachers in the college is not as per the sanctioned strength as Jharkhand Public Service Commission has not made appointment of the teachers after 2008.

### Opportunity

1. The opportunities are available for the students to take admission in self-financing courses.
2. Students have opportunity to go for higher studies in the same campus in the subject like Physics, Chemistry, Psychology, History, Political Science, Hindi, English, Philosophy, Economics, Urdu & Santhali.
3. Opportunities are available for Vocational Training.
4. Students have opportunity to participate in state and university level sports events.

### Challenges

1. To recruit faculty
2. The Institute has planned to develop skill in spoken English to enhance the communication skill of the students.
3. To purchase more books and journals to enrich the library.
4. To digitalize the library



### **Self-Study Report**

5. To establish one Advance Research Centre in the college.
6. To establish museum to preserve and protect the fossils.
7. To allow faculty to attend more and more national and international seminars, symposiums.
8. To establish Botanical garden for preserving rare medicinal plants.



## 1. Profile of the Sahibganj College , Sahibganj

### 1. Name and Address of the College:

Name :	SAHIBGANJ COLLEGE, SAHIBGANJ	
Address :	COLLEGE ROAD	
City :SAHIBGANJ	Pin :816109	State :JHARKHAND
Website :	www.sahibganjcollege.in	

### 2. Communication:

Designation	Name	Telep hone with STD code	Mobile	F a x	Email
Principal	Dr. Sikandar Prasad Yadav	O:06436- 222056 R:06436- 222550	9470512489 8539965578	06436- 22056	info@sahibganjcollege.in <a href="mailto:principal@sahibganjcollege.in">principal@sahibganjcollege.in</a>
Vice Principal	NA	O : R :			
Steering Committee Co-ordinator	Mr. S. R. I Rizvi	O: 06436- 222056	8603142870	DO	<a href="mailto:sririzvi@yahoo.com">sririzvi@yahoo.com</a>



**Self-Study Report**

3. Status of the Institution : Constituent College

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

b. By Shift

i. Regular

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other

7. a. Date of establishment of the college: 28.01.1951 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

**Self-Study Report**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	28-04-2015	Original Documents unavailable. However Certificate issued by U.G.C. attached.
ii. 12 (B)	28-04-2015	Original Documents unavailable. However Certificate issued by U.G.C. attached.

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**Attached Annexure -I**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ Clause	Recognition/ Approval details Institution/D epartment	Day, Month and Year (dd-mm- yyyy)	Validity	Remarks
i.Under section 14(3) (a) of the NCTE Act 1993	B.Ed.	12-08-2005	Continuing	

(Enclose the recognition/approval letter)

**Attached Annexure -II**

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

No





**Self-Study Report**

If yes, has the College applied for availing the autonomous status?

Yes

No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes

No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes

No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Urban with sizable Tribal population
Campus area in sq. mts.	10 Acres (40469 sq. M)
Built up area in sq. mts.	7152 sq. M

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)



### Self-Study Report

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities

- Sports facilities

\* Play ground

- Hostel

\* Boys' hostel

i. Number of hostels :03

ii. Number of inmates :300

iii. Facilities (mention available facilities) : Water ,electricity ,Mess Facility ,Sports items such as Football, Volleyball etc available.

\* Girls' hostel

i. Number of hostels 01

ii. Number of inmates

100

iii. Facilities (mention available facilities)

\*Working women's hostel : NIL

-Residential facilities for teaching and non-teaching staff (give numbers available cadre wise): 08 Nos of Teachers Quarter.

-Cafeteria – Yes

-Health Centre – Yes

First Aid, Outpatient,

Health Centre staff –

Qualified doctor                      Full time       Part time

Qualified Nurse                      Full time       Part time



### Self-Study Report

- Facilities like banking, ATM & post office are available in campus.
- Transport facilities to cater to the needs of students and staff: Not Available
- Animal House: Available
- Biological waste disposal: Available
- 10 KVA Generator Facility for backup/regulation of electricity and voltage.
- Solid waste management facility: Under Process
- Waste water management: Under Process
- Water harvesting: Proposal Sent to Central Groundwater Board, Government of India.

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student	No. of students admitted
	Under-Graduate	B.A/B.Sc/B.Ed/BCA/BLIS/BBA	03	+2	Hindi/English	8900	2959
	Post-Graduate	M.A/M.SC	2	Graduate	Hindi/English		950
	Integrated Programmes PG						
	Ph.D.	Ph.D.	3Years	M.A/M.Sc.	English/Hindi		
	M.Phil.						
	Ph.D						



**Self-Study Report**

Certificate courses							
UG Diploma							
PG Diploma							
Any Other							

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

20. New programmes introduced in the college during the last five years if any?

Yes	Y	No		Number	08
-----	---	----	--	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

**Self-Study Report**

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Degree Level :Physics, Chemistry, Math, Geology, Botany, Zoology . P.G Level : Physics , Chemistry, Botany ,Geology	UG	PG	
Arts	Degree Level :Psychology, History, Economics, Political Science, Philosophy, Santali, Urdu, Hindi, English, Sanskrit, Maithili. P.G Level : History, Political Science , Philosophy ,Economics ,Psychology ,Hindi ,English , Urdu, Santali.	UG	PG	
Commerce	Likely to start from next accademic session.			
Any Other (Specify)	B.Ed. , BCA , BLIS ,BBA Diploma/Certificate Course in Computer	UG		

16. Number of Programmes offered: BA, BSc, MA, M Sc, B.Ed.,BCA,BLIS,BBA

a. annual system UG

b. semester system

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No



**Self-Study Report**

If yes,

- a. Year of Introduction of the programme(s) 12 th Aug. 2005  
(dd/mm/yyyy) and number of batches that completed the programme  
NCTE recognition details (if applicable)

Notification No . Under section 14(3) (a) of the NCTE Act 199

Date: 12-08-2005 (dd/mm/yyyy)

Validity: still continue.

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

No

- 19. Does the college offer UG or PG programme in Physical Education?

Yes

No

If yes,

- a. Year of Introduction of the programme(s).....(dd/mm/yyyy) and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No



**Self-Study Report**

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor/Principal		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	01		05	02	24	02	09+19	01+02		
<i>Recruited</i>										
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies	01		06		88		23+46			
<i>Recruited</i>										
Yet to recruit										

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	01		04	02	13	02	22
M.Phil.					01		01
PG							33



**Self-Study Report**

Temporary teachers								
Ph.D.								
PG								
Part-time teachers								
Ph.D.					02			02
M.Phil.								
PG					7	3		10

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 2012		Year 2013		Year2014		Year2015	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	303	193	387	180	295	170	328	199
ST	597	412	605	394	618	339	740	460
OBC	223	135	215	143	900	545	873	533
General	413	298	398	303	402	300	440	338
Total	1536	1038	1605	1020	2215	1354	2371	1538

24. Details on students enrollment in the college during the current academic year:





### Self-Study Report

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2959	950			3909
Students from other states of India	20%	20%			
NRI students	Nil				
Foreign students	Nil				
Total	2959	950			3909

25. Dropout rate in UG and PG (average of the last two batches)

UG

25%

PG

20%

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

(a) including the salary component

Rs.11501

(b) excluding the salary component

Rs. 9729

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes

No



b) Name of the University which has granted such registration.

IGNOU (study centre 3605)

c) Number of programmes offered : UG/PG/DIPLOMA

d) Programmes carry the recognition of the Distance Education Council.

Yes  Y  No

28. Provide Teacher-student ratio: 84:1

29. Is the college applying for?

Accreditation: Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation  
Outcome/Result..... Cycle 2: ..... (dd/mm/yyyy)  
Accreditation Outcome/Result..... Cycle 3: .....  
(dd/mm/yyyy) Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as*



**Self-Study Report**

*an annexure.*

31. Number of working days during the last academic year.

210 Days

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

165 Days

33. Date of establishment of Internal Quality Assurance Cell

(IQAC) 04/09/2014 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) .....(dd/mm/yyyy)

AQAR (ii) .....(dd/mm/yyyy)

AQAR (iii) ..... (dd/mm/yyyy)

AQAR(iv).....(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do Not include explanatory/descriptive information)



## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

Sahibganj college, Sahibganj, Dist.-Sahibganj, State-Jharkhand has a very clear vision to impart quality education to the students of the backward area by inculcating positive behavioral attitude with social commitment and to produce good graduate attributes by introducing latest teaching learning practices.

Mission:

To facilitate latest teaching learning tools in the class rooms. To motivate the faculty members to enrich their intellectual knowledge through research and to share their knowledge with their mentees. To enrich themselves through latest teaching tools. To motivate the students to engage in social activities and to fit themselves for better employment.

Objectives :

The objective is to implement the mission followed by the vision in a time bound process. To introduce innovative decision making policy by the faculty members to take their on decision for the benefit of the institution as a whole. Vision, Mission and Objective are communicated to the students, teachers, staff and other stakeholders through college website and disseminated in class rooms, library, principal room and laboratory.



1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).  
The institution has recently introduced the lesson plan for effective implementation of the curriculum. After completion of each topic the faculty discusses about the topic with the students and clarifies the doubts if any.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The university conducts workshop, orientation programmes to recharge the teachers for effectively translating the curriculum and improving teaching practices.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Principal as the Head of the institution has possessed a good leadership quality and decentralize the decision making policy for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective implementation of the curriculum?

Presently there are some academic interactions with research organization and future planning for collaboration with universities and industries.



- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/ departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Feedbacks are taken from the teachers and students for the development of the curriculum. Dr. S.P. Yadav (Principal) is the member of S.K.M University statutory bodies like Syndicate, Senate, Academic Council, Building Committee, etc. whereas the senior faculty Dr. Mridula Sinha, Associate Professor and HOD, Psychology Department is the Dean in Faculty of Social Science.

Dr Arvind Prasad Singh, Associate Professor, Department of Physics, and a renowned Nuclear Physicist and Social Worker, has been appointed as Chairman, Jharkhand Academic Council, Ranchi with effect from October 2015.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution has developed of the curriculum for Diploma/Certificate Computer Courses which are running under self-financing scheme. The curriculum has been approved by college Development committee & S.K.M University, Dumka (Jhrakhand).



- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The stated objectives of curriculum are achieved through annual exam, extra classes and doubts clearing classes.

## 1.2 Academic Flexibility

- 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The institution offers Diploma/Certificate courses in computer science. Advance Diploma in Computer Application, Diploma in Computer Application, DTP and certificate course in Microsoft office and basic internet technology.

- 1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

Not Applicable.

- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. This covers the following and beyond:

- **Range of Core / Elective options offered by the University and those opted by the college:**



Elective options are Environment study, Sanskrit, Santali, Hindi, Bengali and English

- **Choice Based Credit System and range of subject options:**

University has not yet introduced Choice Based Credit System.

- **Courses offered in modular form:**

As per the University curriculum no such course are offered in modular form.

- **Credit transfer and accumulation facility:**

Though CBCS system has not been introduced so, Credit transfer and accumulation facility are still to be implemented.

- **Lateral and vertical mobility within and across programmes and courses:**

The institution impart under graduate programme in Arts and Science. This is not an engineering college where we can entertain lateral entry.

- **Enrichment courses:**

Institution has already implemented enrichment programme like spoken English, soft skill and personality development programme by inviting resources person.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

In self-financed programme institution offers B.Ed., BCA, BBA, B.Lib ,Diploma/Certificate courses.

### **Attached Annexure-III**

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and





the beneficiaries.

Regarding additional skill oriented programmes, relevant to regional and global employment markets institution offers Advance Diploma in Computer Application (ADCA), Diploma in Computer Application(DCA), Diploma in Desktop publication(DTP),Certificate Course in Computer Basic(CCCB), Certificate Courses in MS Office Package(CCMSO) and Certificate Courses in Basic Internet Technology(CCBIT)and BBA.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘Yes’, how does the institution take advantage of such provision for the benefit of students?  
: Not Applicable.

### **1.3 Curriculum Enrichment**

- 1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

The academic programmes and Institution’s goals and objectives are integrated through proper planning and coordination of departmental HODs with the backend support of principal followed by the vision, mission and objectives.



- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

To cope with the needs of the dynamic employment market, the institution has introduced certificate and diploma courses as mentioned in the point no. 1.2.1 which enrich and enhance the skill of the students.

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Gender, Climate Change, Environmental Education, Human Rights, ICT etc. are the part of the academic programme which strengthen the inherent quality of the students.

- 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

Moral and ethical values : With the commencement of every class, the mentor takes 5 to 7 minutes time period to boost the moral and ethical values by giving an example of Swami Vivekand, Sardar Balav Bahi Patel, Subash Chandra Boss and Sri Aurobido etc.

**Employability and life skills :**

Introduction of certificate and diploma courses with BBA



ensure the employability and life skills of the outgoing graduates.

**Better career options :** Honours in different subject and self-financing programme ensure the better career options.

**Community orientation :** Different community orientation programmes are conducted through NSS & NCC.

1.3.5 Cite a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedbacks are taken from different stakeholders to enrich the curriculum and the same is submitted to IQAC.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

To monitor and evaluate the quality of its enrichment programmes the institution introduce feedback system through IQAC.

## **1.4 Feedback System**

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Principal is one of the active members in the academic council of the University and he put forth the collective suggestions through feedbacks of the institution in the design and development of the curriculum prepared by the University



- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, there is a formal mechanism to obtain feedback from students and stakeholders on Curriculum through IQAC. Report is submitted to the university after proper scrutiny by the HODs.

- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Following Programmes/Courses have been introduced by the institution during the last four years:-

1. Bachelor in Business Application(BBA)
2. Bachelor in Library & Information Science(B.Lib)
3. Advance Diploma in Computer Application(ADCA)
4. Diploma in Computer Application(DCA)
5. Diploma in Desktop Publication(DTP)
6. Certificate Courses in Computer Basic(CCCB)
7. Certificate Courses in MS-Office Package(CCMSO)
8. Certificate Courses in Basic Internet Technology(CCBIT)

To develop professional skill amongst the students.



## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The institution ensures the publicity and transparency in the admission process because the entire process is undertaken as per direction of the university.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Students are admitted on the basis of their academic performances in last university or board examinations.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum percentage of marks for admission for UG(B.Sc.) is 45%

Maximum percentage of marks for admission for UG(B.Sc.) is 82%

Minimum percentage of marks for admission for UG(B.A.) is 45%



Maximum percentage of marks for admission for UG(B.A) is 77%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Their hardly any scope for the institution to review the admission process and student profiles annually.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

As per direction of University /state government reservation Roster is followed as mention below:

ST : 26%

SC: 10%

OBC: 14%

GEN: 50%

Handicapped : 3% as Horizontal reservation

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.



Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2012-2015	1. B.A.	1683	567	2.9 : 1
	2. B.Sc.	317	195	1.6 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2012-2014	1. M.A.	720	371	1.9 : 1
	2. M.Sc.	80	80	1 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2012-2013	B.Ed.	551	91	6.0 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2012-2015	BCA	26	26	1 : 1

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Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2013-2016	1. B.A.	1195	630	1.8 : 1
	2. B.Sc.	256	114	2.2 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2013-2015	1. M.A.	937	516	1.8 : 1
	2. M.Sc.	121	40	3 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2013-2014	B.Ed.	596	91	6.5 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2013-2015	BCA	14	14	1 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2014-2017	1. B.A.	2097	586	3: 5
	2. B.Sc.	303	139	2 : 1





Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2014-2016	1. M.A.	657	425	1.5 : 1
	2. M.Sc.	85	31	2.7 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2014-2015	B.Ed.	575	99	5.8 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2014-2017	BCA	11	06	1.8 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2015-2018	1. B.A.	2544	839	3 : 2
	2. B.Sc.	393	186	2 : 1



Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2015-2017	1. M.A.	451	400	1.1 : 1
	2. M.Sc.	49	32	1.5 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2015-2017	B.Ed.	1173	100	11.7 : 1

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2015-2018	BCA	37	33	1.1 : 1

## 2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Yes, the process to cater to needs of differently able students is being initiated as per government policies.

As per the policy of state Government 3% seats kept reserved for handicapped .there is also provision of ramp in Arts Block.

2.2.2 Does the institution assess the students' needs in terms



of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, after the completion of the admission process and before commencement of the new programme, every teacher conducts the induction programme to know the current status of the students.

- 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Enrichment Courses, Short term Computer courses have been regular practice through IQAC to bridge the knowledge gap of the students.

- 2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Gender, Climate Change, Environmental Education, Human Rights, ICT etc. are the part of the academic programme which strengthen the inherent quality of the students.

- 2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The institution identify the advanced learners and make a list of such learners to enrich them with special educational learning through special notes, question pattern and



provide extra attention to excel in their career.

- 2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Once the examination results are declared, the HODs of the concerned department review the same and take necessary steps by extending their moral support to reduce the drop out and help the slow learners to do good results in their forthcoming examination.

### **2.3 Teaching-Learning Process**

- 2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Academic calendar is prepared by the SKM University as per the direction of the Honorable Governor cum Chancellor, State of Jharkhand.

- 2.3.2 How does IQAC contribute to improve the teaching - learning process?

IQAC is the key cell of the institution through which many innovative practices have been implemented to improve



the teaching –learning process. Such as introduction of latest teaching learning tools, conducting seminars, motivating for publication, preparation of college calendar, annual magazine, conducting different types of quiz and song competition, organizing social activities, parents and alumni meet which create a positive sense to strengthen the teaching learning process.

- 2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

To enhance the interactive learning, collaborative learning and independent learning among the students the faculties have given freedom to take their innovative decision in the class room teaching and gives scope with a platform for a interactive discussion, group discussion and to present their papers through power point presentation in departmental the seminars.

- 2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

To transform the students as a lifelong learners the teacher motivates the pass out undergraduate to continue their higher studies, to prepare wall magazine, to submit their valuable notes in the college magazine to enhance their critical thinking, creativity. To ensure their scientific temper the department of sciences organize science



exhibition and allow the students to prepare small and medium scale science projects.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc. Smart Board, LED Projectors ,Computers etc. are used by faculty for effective teaching.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculty exposed to advanced level of knowledge and skills through blended learning i.e. through Wi-Fi, downloads, use of latest software and invites resource person to deliver their valuable notes in seminars and workshops.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to student

Almost all the students are benefited by their mentors through personal and psycho-social support and guidance services. All the faculties are very cooperative, committed and positively inclined to extend their whole hearted support to their mentees.



2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative practices have been introduced in the institution by installing latest teaching tools in the class rooms and self-financing courses. Special training is provided to the teachers to operate the latest teaching learning tools which encourage the faculty to adopt new and innovative approaches and the favorable impact of such innovative practices on student learning.

2.3.9 How are library resources used to augment the teaching- learning process?

Library is enriched with rare collection of text and reference books with journals magazines.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The institution does not face any challenges in completing the curriculum within the planned time frame and calendar because all the faculties are very committed and complete their assignment in a time bound process.



2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The HODs evaluate the quality of teaching learning through feedback format by the students and principal appraise the faculty as per their performance.

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
D.Sc./D.Litt.							
Ph.D	01	-----	04	02	13	02	22
M. Phil					01		01
P.G.							33
<b>Temporary teachers</b>							
Ph.D							
M. Phil							
P.G.							
<b>Part-time teachers</b>							
Ph.D							02
M. Phil							
P.G.							12





2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

No doubt, there is a growing demand of different skill development courses as well as traditional courses. However, there is a huge scarcity of the faculties to run the programmes which is beyond the reach of the institution since last one decade. To overcome such problems the institution is compelled to recruit part-time faculties.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

<b>Academic Staff Development Programmes</b>	<b>Number of faculty nominated</b>
Refresher courses	26
HRD programmes	---
Orientation programmes	26
Staff training conducted by the university	20
Staff training conducted by other institutions	20
Summer / winter schools, workshops, etc.	33



- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

**Teaching learning methods/approaches :**

Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning. Teacher learning methods/approaches - Chalk & Board, LCD Projection etc.

**Handling new curriculum :**

Interactive discussion within department  
Content/knowledge management - Eventually distributed amongst the faculty members; they operate as a team.

**Content/knowledge management :**

online and offline by purchasing new books.

**Selection, development and use of enrichment materials :**

Different enrichment programmes are conducted for enriching the curriculum.

**Assessment :**

Monitoring of University result and success rate in all India post-graduate entrance examination



**Cross cutting issues :**

Cross cutting issues facilities are not yet been introduced.

**Audio Visual Aids/multimedia :**

Often used in lectures.

**OER's :**

Open Educational Resources like CD and DVD are available in the Library.

**Teaching learning material development, selection and use :**

Information obtained from website and also from new published books and journals are regularly incorporated in teaching materials.

**c) Percentage of faculty**

- \* Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies :

Mr.S.R.I Rizvi Invited as resource person in Workshop organized by central ground water Board and as an expert in various programmes sponsored by government agencies.

- \* Participation in external Workshops / Seminars / Conferences recognized by national/ international professional bodies:

**Bio-data of Faculty attached ANNEXURE -IV**



- \* Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 90 %

#### **Bio-Data of Faculty attached ANNEXURE -IV**

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Principal encourages faculties to attend state -level & National - Level seminars. Maximum Faculties have their publications. Motivation of the head of the Institution for such programmes recharge the teachers to enhance the academic ambience of the institution to a certain height.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Received following awards:

Dr Ranjit Kumar Singh, Asst. Prof. was awarded/



honored for following achievements :

1. Selected by the State Govt. of Jharkhand for representing the NSS volunteers of Bihar & Jharkhand as a contingent leader in the Republic Day Parade 2014 in New Delhi.
2. The District Administration of Sahibganj (Jharkhand) conferred honour for significant academics social work in the District on the eve of Foundation Day Jharkhand 2015.
3. District Health Department of Sahibganj honors for motivating the youth for blood donation and also for donating blood six times.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the evaluation of the teachers by the students have been introduced from the current session. The institution is under the preparation mode to get evaluated by the institution by the external PEERS such as NAAC in the session 2015-16.

## **2.5 Evaluation Process and Reforms**

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The faculties and the students are aware of the evaluation because the same is reviewed by the IQAC & Principal.



- 2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The major evaluation process is done through the University examination. The result is declared in time. The answer papers are shown by the University to the students as and when required.

- 2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution ensures the effective implementation of the evaluation process i.e. examination result in time to be distributed to the students. Uploads the same at the college website and take necessary steps to bring a qualitative change in the examination result through personal counseling by the faculty.

- 2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Not Applicable

- 2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.) Regarding communication skills the institution has introduced Soft Skill Development & spoken English Classes.



- 2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes are satisfactory. The students have proved their excellence by securing top positions in the University as well as Competitive Examinations.

- 2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

There is a grievance redressal cell monitored by the IQAC and the feedback of the grievances is maintained through IQAC.

## **2.6. Student performance and Learning Outcomes**

- 2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

### **Attached Annexure V**

- 2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across



the programmes/courses offered.

The examination result sheets are attached in the Annexure

.

#### **Attached Annexure -VI**

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the institution are designed and developed by the University which facilitates the achievements through annual examination.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institution conducts different kinds of social & economic program through NSS & NCC. There is a placement cell in the college to enhance the employability of the graduates by putting advertisements of different MNCs in the notice boards. The students are encouraged to prepare their Curriculum Vitae and excel in the viva voce examinations.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for





planning and overcoming barriers of learning?

To overcome the barriers of learning all the HODs review the result sheets of the students and encourage them to strengthen their short-comings in the future.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution monitors and ensures the achievement of learning outcomes through personal counseling.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Individual teachers evaluate the examination results of each of their mentees and prepare a plan schedule through the feedback format to make the achievements and goals for better graduate attributes.



### **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

#### **3.1 Promotion of Research**

- 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution is planning to establish a recognized Research Centre under the University from the current session.

- 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The research committee has been constituted under the leadership of the Principal. A number of faculties have guided research scholars under them.

#### **Attached Annexure VII**

- 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

#### **Attached Annexure VII.**

- 3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?



To develop scientific temper and research culture and aptitude among students, the faculties from the department of science stream have initiated small and medium projects.

- 3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

Workshop on the title "Role of Sido Kanhu" In the war of independence" on the eve of University Foundation Day on 10<sup>th</sup> January 2016.

Workshop was also organized on the eve of Sohrai on 12<sup>th</sup> January 2016.

Workshop was also organized on International Women's Day on 8<sup>th</sup> march 2016.

Workshop was also organized on Teachers Day on 15<sup>th</sup> September 2014 on the topic, Role of Teachers for Shaping Country

Workshop was also organized on Santhali Sahitya Diwas on 10<sup>th</sup> April 2015.

- 3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.



A workshop on “Groundwater Resources- Development and Management Issues in Jharkhand State” was organized at Sahibganj College, Sahibganj, Jharkhand on 27<sup>th</sup> of February, 2013, in association with Central Groundwater Authority and Central Groundwater Board, Mid-Eastern Region, Ministry of Water Resources, Government of India, Patna, 800001. Over 150 delegates participated in General as well as Technical Sessions. Mr S R I Rizvi, Head, Department of Geology represented the Sahibganj College as Executive Member, of the Organizing - Committee of the Workshop. The then, Vice Chancellor S K M University, Dumka Professor (Dr) M. Basheer Ahmad Khan and the Pro- Vice Chancellor Professor (Dr) Ram Yatan Prasad were the distinguished guests who delivered key note addresses. The Chairman of the Organizing Committee, Dr D Saha, Regional Director and presently a Member in Central Groundwater Board, Ministry of Water Resources, GOI, Faridabad, India, presented detailed analysis of the problems and prospects of Groundwater contamination and management. Over 20 research papers on Workshop related theme were presented culminating in an open interactive session.

- 3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Dr. S. P. Yadav university professor in Botany cum Principal has got expertise in the field of study of Flora Ethnobotany, Three research scholars have been awarded



Ph.D. degree under his supervision. Two research scholar are still working under him on the said field.

- 3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution is planning to invite Scientist and Researchers of eminence to visit the campus and interact with teachers and students.

- 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

There is a provision of Sabbatical leave for research activity in Jharkhand state University statute rule. The provision of study leave is for desirous teachers who are granted study leave for doing research. Faculty from different departments are free to apply for the study leave to improve the minimum research culture in their own areas in the campus. About five percent teachers are expected to avail sabbatical leave in future.

- 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to



students and community (lab to land).

Equipment in the laboratories, research related books in the library creates the awareness and imbibes the research culture among the students and faculties.

### **3.2 Resource Mobilization for Research**

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

For encouraging research UGC awards grant for teachers fellowship and minor / major research project. The college encourages teachers for sending such proposals for UGC grants .

A good number of teachers have got such grants from UGC previously .The college has not got specific fund in their head. As this is a government college so the principal has a limited scope to make any financial support from his own choice.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The college is planning to generate minimum seed money for the faculty to start the small project and to involve the students to create awareness for minimum



research culture. The initiative has been taken from this year.

- 3.2.3 What are the financial provisions made available to support student research projects by students?

The institution has already sanctioned a handsome amount for organizing the Inter College Science exhibition for student project works.

- 3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

As the Institution is situated in a remote and undeveloped geographical area, still the institution is preparing to assess all the streams by the external PEERS, faces many challenges to attract funds from its own resources because this is purely a government College and Principal has a limited scope to make any big financial budget as per his own choice.

- 3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal usage of various equipment and research facilities in the institution by its staff and students by the use of well- equipped laboratories, enriched library.



- 3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The College has received a sum of Rupees Three Lacks(3 lacks) from UGC for IQAC and under planning to conduct a National Seminar on Quality related issues on Higher Education.

- 3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

No Minor or Major projects have been awarded during last four years. However all DIII final year students must complete a project in Environmental Science / Studies and assessed by University appointed examiners before they are awarded BA/ B.Sc. degrees.

### **3.3 Research Facilities**

- 3.3.1 What are the research facilities available to the students and research scholars within the campus?

Equipment in the Laboratory, books in the library, facilitate the students and the research scholar to enhance their research activities in the campus.





- 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution is planning to establish a recognized research center by constructing a separate room to meet the needs of researchers especially in the new and emerging areas of research.

- 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

For the financial year 2015-2016 RUSA grant of Rs. 2.00 Crore is sanctioned out of which an amount of Rs. 38.00 lac has been received by the college and fund has been utilized.

**Attached Annexure - IX**

- 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

As this Institution impart Arts and Science undergraduate courses, there is hardly any scope to promote any research activities outside the campus but has tied-up with the NGO to enhance the research activities in the social issues and burning topics.

- 3.3.5 Provide details on the library/ information resource center



or any other facilities available specifically for the researchers?

National level Journals, Magazines, Reference and Text Books are available in the Library for the researchers.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Laboratories, library, instruments, computers, new technology etc. are available for collaborative research.

### **3.4 Research Publications and Awards**

3.4.1 Highlight the major research achievements of the staff and students in terms of

- \* Patents obtained and filed (process and product)

Though this is purely an under graduate institution Patents are a dream for us.

- \* Original research contributing to product improvement

Original research contributing facilities are not available.

- \* Research studies or surveys benefiting the community or improving the services

After tied-up with the local NGO research studies or surveys benefiting the community on social issues like early marriage of the girl child and dropout of the school going students and regarding social issues and



services.

- \* Research inputs contributing to new initiatives and social development

Social issues like early marriage of the girl child and dropout of the school going students and regarding social issues and services:

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes, Institution is planning to publish a small but resourceful research Journal by inviting and involving researchers from different fields.

3.4.3 Give details of publications by the faculty and students:

- \* Publication per faculty
- \* Number of papers published by faculty and students in peer reviewed journals (national / international)
- \* Number of publications listed in International Database (for E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited



- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

Bio-Data as made available by the Faculty is attached in response to above queries .

**Attached Annexure -IV**

3.4.4 Provide details (if any) of

- \* Research awards received by the faculty
- \* Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- \* incentives given to faculty for receiving state, national and international recognitions for research contributions.

Awards received by Dr.(Prof.) Sikandar Prasad Yadav ,Principal Sahibganj College honored by Jharkhand State Government for valuable contribution & achievement in the field of Higher Education on the eve of 8<sup>th</sup> Jharkhand Establishment Day on 15<sup>th</sup> November 2008. Presented a Certificate along with a Bank draft of Rs. 10,000/-



Presented “RASHTRIYA GAURAV AWARD” for outstanding achievement & contribution in the field of Education along with a certificate of Excellence by International Friendship Society, New Delhi.

Presented Life Time Achievement Award for outstanding services & achievement in the field of Education by International Compendium Society, Delhi.

Selected for “RASHTRIYA VIDYA SARASWATI PURASHKAR” by International Institute of Education & Management, Delhi.

Presented “PATEL PURASHKAR” for outstanding Services in the field of Education by Patel Sewa Sangh, Sahibganj (Jharkhand).

Selected for Globally reputed “MILLENNIUM MEDAL OF GOLD MEDAL” by International Institute of Success Awareness, New Delhi.

Selected for Best Educationist award by Indian Solidarity Council, New Delhi.

### 3.5 Consultancy

- 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is hardly any industry nearby because the institute is located in a very remote and back ward area.

- 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise



advocated and publicized?

There is no such policy of the institution to promote consultancy.

- 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The faculties are encouraged and motivated to provide consultancy in curricular, extra-curricular & extension activities through their experience and expertise for the society at a large as and when required.

- 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Faculties are providing Consultancy services without generating any revenue.

- 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

As the consultancy & expertise is extended by the experts through honorary services, hence no question of sharing the income with the institution arises.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

- 3.6.1 How does the institution promote institution-



neighborhood community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

For holistic development of the student, the institution organizes many orientation programmes as ISR activities through NSS, NCC.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

Students from different departments are involved in various social movements to promote the local people through NSS, NCC in adopted near-by villages for social upliftment.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Organizing Alumni meet , parents' meet develop and ensures overall qualitative improvement of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

**Attached Annexure - X**



- 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

### **Attached Annexure XI**

- 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The institute conducts different kinds of social survey and extension works through NSS & NCC to provide for social justice for the under- privileged and vulnerable sections of society.

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

After the involvement of the students from different departments for conducting and organizing the social justice empower the student's social values and inculcate the skill of their personality.

- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the





initiatives of the institution that encourage community participation in its activities?

Local NGO extended their full support to make the outreach programme a grand success. This encourages the students to understand the real grass root problems of the neglected inhabitant of the adopted village and inspire them to share their co-operation and to bring the neglected people to the main stream of the society.

- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

No such relationship has been forged with the other institutions to enhance on various outreach and extension activities.

- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

**Attached Annexure -XII.**

### **3.7 Collaboration**

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.



No collaboration has been initiated till date. However the institution is planning to sign MoUs with research laboratories for collaborative research.

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

No collaboration has been initiated till date. However the institution is planning to sign MoUs with research laboratories for collaborative research.

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology / placement services etc.

No such initiatives has been taken yet.

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.



The institution is planning to invite scientists / participants who can contribute to the events.

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

### **Curriculum development/enrichment**

The Institution impart education to the under graduate students and we do not have any scope to develop the curriculum.

#### **a) Internship/ On-the-job training**

Job trainings are provided by inviting experts.

#### **b) Summer placement**

Though there is no such market nearby and faraway from the Urban area there is hardly any scope for Summer placement for the backward students. But, facility can be provided if Central government or NAAC as an evaluation team pursue the same with Central government or UGC/RUSA.

#### **c) Faculty exchange and professional development:**

Faculty development programme are under plan through IQAC.

d) Research: Principal encourages the faculty members to do research.

e) Consultancy: Consultancy services are being promoted by the faculty members and a number of faculties provide Consultancy.

f) Extension : Extension activities are organized by the concerned department and NSS and NCC.



g) Publication

i) Student Placement : A career counselling cell has been formed and the concerned person are giving his full support to enhance better employability for this backward area.

h) Twinning programmes : As University has yet to introduce CBCS system, twinning programme are still to be a part of it.

i) Introduction of new courses :

BBA and BLIS has been introduced as new courses.

j) Student exchange :

Prompt action is being planned to start the student exchange programme.

k) Any other :

The Principal is very positive to start different innovative programmes and University is giving more emphasizes to the Constituent Colleges instead of Affiliated Colleges.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Institution is planning in a very broad way to start linkage and collaboration activities.



## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The institution has good infrastructural facilities for the smooth running of the teaching learning activities and is planning to attract funds from University RUSA and UGC for the construction of research center. Recently, Rupees Two Crore has been granted to this college by RUSA. In 1<sup>st</sup> installment an amount of Rs.38 lakhs has been released to college as infrastructural grant. The amount has already been utilized by the college and utilization certificate has already been sent to RUSA.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden ,museum, specialized facilities and equipment for teaching, learning and research etc.

Class Rooms : 25

Seminar Hall : 01

Tutorial Rooms : 04



Laboratories : 05

Botanical garden :01

Computer Lab: 02

Museum-01

b) Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking communication skills development, yoga health and hygiene. Etc.

Sports Outdoor : Cricket ,Football, Volleyball, Basketball etc.

Sports Indoor : Table Tennis , Chess etc.

NSS - 4 Unit

NCC - 2 Units (One boys and one girls)

Health : Health Centre with one part time doctor and one full time nurse.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

1 MSDP Block & cycle shed has been constructed by the District administration at the cost of three crore approx.

2 A computer building (at the cost of Rs 20 lacs) has also been



constructed.

3 Six toilets for girls have been constructed at the cost of about 7 lacs.

4 Beside above seven toilet for boys and seven toilet for girls are also being constructed at the cost of Rs-18,42000/.

5 Master plan of the college is being attached.

#### **Attached Annexure-XIII**

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution has constructed ramps in different places in the institution for physical disabilities.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility - Accommodation available : Yes

- Recreational facilities: Available
- Computer facility including access to internet in

College : Available

- Facilities for medical emergencies : Facilities in Health center is being upgraded for meeting medical emergencies.

• Internet and Wi-Fi facility : Available

• Recreational facility-Boys and Girls common room : Available

• Available residential facility for the staff: Available

Constant supply of safe drinking water



- R.O filtered water is available

Security : Available

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus? Doctors chamber exists in campus and the doctor pay visit twice in the week. Health Centre have one part time doctor and one full time ANM.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The facilities like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc. are available in the campus. Few other facilities like bank, ATM, Post office are also available.

## **4.2 Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the institution has library advisory committee.





Principal is the chairman of the committee. He takes the decision to purchase the library books and journals as and when required.

#### 4.2.2 Provide details of the following:

- \* Total area of the library (in Sq. Mts.) : 307.63
- \* Total seating capacity 50
- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

Working hour for Library is from 10AM to 4.30PM except Sunday & holidays .Librarian is non -vocational staff.

- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Jharkhand Government /University has released an amount of Rs.6,50,130 /- and Rs.19,23,000/- for financial year 2014-2015 & 2015-2016 respectively vide letter no. SKMU/R-G/252/16 dated 29/02/2016 for renovation of library .The purchase of Books/Journal is in process.

- 4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.



No Books have been purchased during the last four years hence data field is left vacant. However the university in the meeting of syndicate has also decided to release an amount of rupees 10 lakhs for purchase of books and journals .The process of purchase is under progress. The totals textbook, reference book, journals is available in library is 32000.

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- \* Electronic Resource Management package for e-journals
- \* Federated searching tools to search articles in multiple databases
- \* Library Website : **Under process**
- \* In-house/remote access to e-publications: Under process
- \* Library automation : **Under process**
- \* Total number of computers for public access : 04
- \* Total numbers of printers for public access:01
- \* Internet band width/ speed : 10Mbps
- \* Institutional Repository :Under process
- \* Content management system for e-learning: under process
- \* Participation in Resource sharing networks/consortia (like Inflibnet)

4.2.5 Provide details on the following items:

- \* Average number of walk-ins : 25-30



- \* Average number of books issued/returned : 30-40
- \* Ratio of library books to students enrolled : 08:01
- \* Average number of books added during last three years :  
Nil
- \* Average number of login to opac (OPAC) : -
- \* Average number of login to e-resources :-
- \* Average number of e-resources downloaded/printed
- \* Number of information literacy trainings organized : -
- \* Details of “weeding out” of books and other materials :

Not Done

4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts : - No
- \* Reference : Yes
- \* Reprography : Yes
- \* ILL (Inter Library Loan Service) : No

\* Information deployment and notification (Information

Deployment and Notification)

- \* Download : Yes
- \* Printing : - Yes
- \* Reading list/ Bibliography compilation
- \* In-house/remote access to e-resources
- \* User Orientation and awareness
- \* Assistance in searching Databases
- \* INFLIBNET/IUC facilities

4.2.7 Enumerate on the support provided by the Library staff to



the students and teachers of the college.

Reading room facilities are provided in the library for the staff and students. Simultaneously reprography and internet facilities are also provided for the student and teachers.

- 4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Ramp facilities have been provided to the physically challenged on the ground floor.

- 4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Yes, the feedback format has been introduced in the library and the librarian collects feedbacks from the students to improve the library system.

### **4.3 IT Infrastructure**

- 4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system): 35
- Computer-student ratio: 1:114



- LAN facility : Available
- Wifi facility : Available
- Licensed software: Available
- Number of nodes/ computers with Internet facility :35
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Total number of computers 35 available in this college and for internet facilities Wi-Fi is available in the campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The IT infrastructure has already been developed and the courses are running accordingly. It is under-planning to construct an IT room separately.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the



institution (Year wise for last four years).

Budgetary provisions were made and intimated to the University for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution.

#### **Attached Annexure XIV**

- 4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Different certificate and diploma courses have been introduced in the college to facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students.

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.

The institution has always been placing the students at the Centre of the teaching learning process. The vision and the mission of the institution have always been to provide holistic knowledge to its students. Keeping the students' learning at the Centre, the college understands that the teachers have to



be reoriented from time to time. The times have changed. So has changed the way of imparting the knowledge. Use of technology has become very vital in imparting quality based education. The institution encourages the staff to undergo training on the computer-aided teaching and training. The college also has been conducting week-long sessions, in tune with the orientation courses, for the college faculty on the use of computers.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

National Knowledge Network connectivity directly or through the affiliating university is not possible because the University does not have this facility.

#### 4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during Four years)?

a.	<b>Building</b>
b.	<b>Furniture</b>
c.	<b>Equipment</b>
d.	<b>Computers</b>
e.	Vehicles
f.	Any other

**Attached Annexure XV**



- 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Most of the equipment is maintained annually during the period, when classes are suspended due to university examination.

Annual maintenance contract for some of the instruments are there; the party constantly visited the instruments and upkeep it. Suppliers are contracted for maintenance of computer wherever required.

- 4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

MoU has been signed with the local maintenance firms to upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.

- 4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

A separate draft budget has been prepared for upkeep and maintenance of sensitive equipment through contact with the local vendor.





## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes prospectus and distribute the same to the students. The prospectus contains details of fee, structure of course, eligibility for taking admission duration of the course, detail of course, distribution of marks etc.

5.1.2 Specify the type, number and amount of institutional scholarships /free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Scholarship Amount paid to all categories students from Jharkhand Government grants.

Year 2012 - 2013

Category	No. of Student	Amount
SC,ST,OBC	-	145732
Minority	-	8650
Others	-	142713



Year 2013 - 2014

Category	No. of Student	Amount
SC	114	698408
ST	1073	4567387
OBC	1010	3977107

Year 2014 - 2015

Category	No. of Student	Amount
SC	305	1234217
ST	827	4187742
OBC	1031	3751780

No amount has been received for the year 2015-2016.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

100 percentage of ST/SC students receive financial assistance from state government 80 percentage of OBC students receive financial assistance from state government.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections?

Admission students belonging to SC/ST ,OBC & economically weaker section are done as reservation



policy of govt. 26% seats are reserved for ST, 10% seats are reserved for ST, 24% seats are reserved for OBC (while 50% seats are reserved for general Category on merit basis).

Students with physical disabilities: 3% seat is reserved for physical disabilities students on horizontal reservation.

A separate budget has been prepared for upkeep and maintenance of sensitive equipment through contact with the local vendor.

Medical assistance to students:

Health Centre, health insurance etc.

College magazine is published.

- 5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college imparts education to science and arts students. There are no opportunities to impart entrepreneurial skills among the students. Commerce stream is not taught in the institution. However the college is planning to start teaching Commerce from next session.

- 5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

Additional academic support, flexibility in examinations:

Additional academic support is provided to the students through extra classes and doubt clearing classes. Question bank is available for the preparation of examination.



Special dietary requirements, sports uniform and materials:

Special sports uniform for cricket are available when the students participates in the inter college university cricket championship.

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Special books like competition success review, competition master, books for civil services, railway, banking, and current affairs are available in the library.

- 5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Special counseling services are made available to the students.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the Services provided to help students identify job opportunities and prepare them for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).



Yes, there is a structured mechanism for career counselling , guidance and placement of its students. The institution has already established a career counseling cell.

- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution has a Students' grievance redressal cell.

- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

No sexual harassment issues have been reported yet. There is a sexual harassment cell existing in the campus.

- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an anti-ragging committee. No issues have been recorded till date.

- 5.1.13 Enumerate the welfare schemes made available to students by the institution.

Under different welfare schemes, students are awarded scholarship /stipend. These stipend are made available to



students on the recommendation of the Principal . Students are provided residential facilities by the college .

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The alumni association has been formed and the institution is planning to register the same.

## 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	40%
PG to M.Phil.	
PG to Ph.D.	
Employed	
- Campus selection	
- Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of



the Colleges of the affiliating university within the city/district.

**Attached Annexure VI.**

- 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution is running PG in different streams and facilitate the students to higher level of education to provide opportunity towards employment.

- 5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Extra and remedial classes are conducted to reduce the dropouts and failure.

**5.3 Student Participation and Activities**

- 5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The student participates in different sports and cultural activities like cricket, basketball, badminton, volley ball, kho-kho and kabaddi as outdoor games. Carom, chess and table tennis are provided as indoor games.

- 5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National /



International, etc. for the previous four years.

#### **Attached Annexure XVI**

- 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

There is no scope to collect feedback of the graduate from its employers as this is not a technical institute.

- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/materials brought out by the students during the previous four academic sessions.

The students are encouraged to publish wall magazines, college magazine, articles, etc.

- 5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

No, Elections have been conducted during last four years.

- 5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

No applicable presently.

- 5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institute invites the prominent alumni and senior and retired faculties from time to time to share their views and ideas for development of the institution.





## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

**Vision:**

Sahibganj college, Sahibganj, Dist.-Sahibganj, Jharkhand has a very clear vision to impart quality education to the students of the backward area by inculcating positive behavioral attitude with social commitment and to produce good graduate attributes by introducing latest teaching learning practices and to enhance employability.

**Mission:**

To facilitate latest teaching learning tools in the class rooms. To motivate the faculty members to enrich their intellectual knowledge through research and to share their knowledge with their mentees. To enrich themselves through latest teaching tools. To motivate the students to engage in social activities and to fit themselves for better employment.

**Objectives :**

The objective is to implement the mission followed by the vision in a time bound process. To introduce innovative decision making policy by the faculty members to take on



decisions for the benefit of the institution as a whole. Vision, Mission and Objective are communicated to the students, teachers, staff and other stakeholders through college website and disseminated in class rooms, library, principal room and laboratory.

- 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Sahibganj College, Sahibganj is one of the premier constituent college of S.K.M, University, Dumka (Jharkhand). College acts as per the direction of University. Under the University, the principal of the college is the representative of the university & responsible for implementing all policies of the university as regards to admission, teaching, examination and other activities of the college. Principal of the college looks into the general administration in financial implication and overall infrastructural development of the college. The Principal has control over the employees by allocating different works, sanctioning different kinds of leave and through maintenance of C.C.R. He relentlessly makes effort to render quality and value based higher education and contribute for academic growth and development of the college.

### **Management**

The college has regular Principal appointed by the state commission. His function is as such multi-dimensional. Principal acts as the Chief Executive and the institutional



representative of the University, the key officer between college and the university. Chief spokesperson of the institution. In this process he is the main source of feedback collection and the principal executive for implementation of the policies of the University.

The Principal is the Ex-Officio President/Chairman of all committees / bodies and societies. His valuable guidance, administrative and financial assistance influences the total mechanism working on quality and development. He convenes meetings of all bodies to guide, govern, and assess their timely performances and guide their visions for future. The recommendations taken in the meeting are submitted to the Managing Committee and the Management arrives at suitable decisions for implementation. It is evident that the governing body, the Principal and the faculty as well as students function as a well-knit body.

Different Cells, Boards and Committees have been founded to monitor, co-ordinate and carry out the structural and functional requisites of the institution. These operational segments are Academic Council, Examination Committee, Library Committee, Research Committee, College Development Committee, Internal Quality Assurance Committee, UGC Committee, Purchase Committee, Building Committee, Disciplinary Committee, Rastriya Uchchatar Shikshya Abhiyan Committee, Utility Services & College Campus Beautification Committee, Editorial & Publication Committee, Career Counseling Cell, Admission



Committee, Stipend/ Scholarship Committee, Anti-Ragging Cell, Cell for Reprisal of Grievances Against Sexual Harassment, Women Grievance Cell, e-Governance Committee, NAAC Committee, etc. which constitute the field level management lines.

In addition to these, the principal is assisted by an executive circle, composed of the secretarial staff council, income bursar, expenditure bursar to look after the all-round development of the college.

### 6.1.3 What is the involvement of the leadership in ensuring?

The institution has carefully carved out a fifteen point guideline and sincerely tries for a letter and spirit translation of TR & D based institutional mission statement in to action.

#### **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan -**

The institution formulates action plan for all operations by the process of debate, and discussion, meetings and seminars and incorporate the analyzed outcome as the part of the institutional strategic plan, provided it fulfills the mission and vision statement of the institution.

#### **Interaction with stakeholders -**

Collection and analysis of Feedbacks from stakeholders, like students, alumni, parents, staff members, library users, District level Consultant and others to consider the



latent shaping forces of it, meant for the all-round growth and development of the institution.

**Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

Intensive work, optimal use of the infrastructure, need analysis, research inputs, stakeholders' priority are the catch word of the administrative and academic functioning of the institution. Many of our extension programmes and ancillary set ups speak of this endeavor.

**Reinforcing the culture of excellence -**

Since education is the cultural messenger and the vehicle of Socio- economic, political, Religious and cultural changes, the institution is bestowed with the responsibility to be conducive to such processes of cultural reawakening and excellence.

**Champion organizational change -**

Our objective is to change ourselves, since we advocate and inflict such changes. Incessant alternations, additions, modifications, etc. are taking place in the structural and functional aspects of the institution. Such changes in its long term adjustment are supposed to bring in revolutionary changes in the field of education, study and research. So far the issue of change is concerned, change-in-structure is our institutional approach.



6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution relies upon the feedbacks from the stakeholders like, students, alumni, parents, staffs, library users, etc., consultation with District level Consultant, guests and invitees, analysis and outcome of Exam. Results and academic performances, Proctoral remarks, etc. constitute the first hand information of the institution to monitor and to evaluate the policies and procedures and to act upon accordingly.

The institution has adopted participatory managerial principles and has formulated different boards, cells and committees, like Academic Committee, Students' Academic Management System's Cell, Examination Committee, Library Committee, Research Committee, College Development Committee, Internal Quality Assurance Committee, UGC Committee, Purchase Committee, Building Committee, ICT & Disciplinary Committee, Rastriya Uchchatar Shikshya Abhiyan, College Campus Beautification Committee, Editorial & Publication Committee, Career Counseling Cell, Students' Information Bureau, Anti-Ragging Cell, Cell for Reprisal of Grievances Against Sexual Harassment, Grievances and Appeal Committee for Redresses, Women Grievance Cell, NAAC Committee, etc. for effective implementation and improvement of plans and policies.

Principal regularly summon meeting of the heads of the department regarding academic progress and department



specific activities. Staff Council meetings are convened where the opinion and suggestion of staff members are taken for implementation of various policies.

Regular monitoring and evaluation of different activities are undertaken by the College administration to ensure consistency and further improvement. Governing Body meetings are held regularly where the future plans are chalked out for all-round development of the College.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Academic leadership of the faculty is a pre-requisite for administrative decentralization. It will cultivate sporting spirit, team-work, we feeling, workmanship and celebrated professionalism among the faculty members. The institution has green signaled the teachers not only to wield their command, control and authority in the class but also to extend it to the other spheres of academic and administrative interest. The faculties have proved their potentiality while conducting different co-curricular, extra-curricular, extension and enrichment programmes. All the Boards, Cells and Committees are carefully crafted so as to render smart and comprehensive service to the interest of the institution and stakeholders. Some of our faculty members have extended voluntary services and honorary consultancy to different educational institutions, social organizations, movements, etc. and proved a distinctive quality of leadership and fellow-feeling.



6.1.6 How does the college groom leadership at various levels?

The principal has abridged the super-ordination and sub-ordination gap in the institution and there by prepared a fertile platform to groom leadership at various levels. Preset guidelines, comprehensive work schedules, projected achievement, non-interference, co-ordination of role sets and fostering professionalism, etc are some of the pre-requisites, which the institution has extended priority. The Department of physical education and service units of the institution, like NCC & NSS, etc. conducts different nation building programmes, and socially useful productive works, along with the task of germinating the leadership qualities among the student volunteers. The office bearers also represent in different Boards, Cells, and Committees of the institution and thereby upheld the views and voices of the student community.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The institution has delegated authority and provided operational autonomy to various departments and units of the institution. Different departments have been asked by the administration to formulate their academic work schedule and to developed constructive programmes, in fulfillment to





the academic orientation of the institution. The Library department of the college has formulated different schemes, services and programmes which was accepted and approved by the college administration at once.

- 6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The institute promotes a culture of participative management in the sphere of administrative and academic functioning. The participative management system symbolizes transparency, democratic values, solidarity, personal concern and collective responsibility among all the stakeholders. The Participatory management has not only intensified the institutional life activity in the campus but also extended it beyond.

## **6.2 Strategy Development and Deployment**

- 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy of the institution has been clearly maintained in the vision statement of the college. The shaping forces of its development are the dream and its philosophy, changing educational trend and value system, the challenges of socio-economic, religious, political and cultural conditions and developments, etc. The quality policy of the institution is pushed forward by a comprehensive action plan, which comprises of necessary arrangements in the administrative and academic structure like facilitating operational



autonomy, decentralization of governance, cultivation of leadership qualities and participatory management. The institution reviews its stated quality policy by analyzing the administrative and academic performances and outcome.

- 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college is located in the tribal area and it renders quality and value based higher education at an affordable lower cost. So there are a lot of threats and challenges to overcome. The institution with its infrastructure nourishes an ambitious plan to achieve and in this direction has developed a prospective plan for development. Till yet, we are conducting a long term, change-in-structure mechanism for growth and development.

Our basic requisites are-

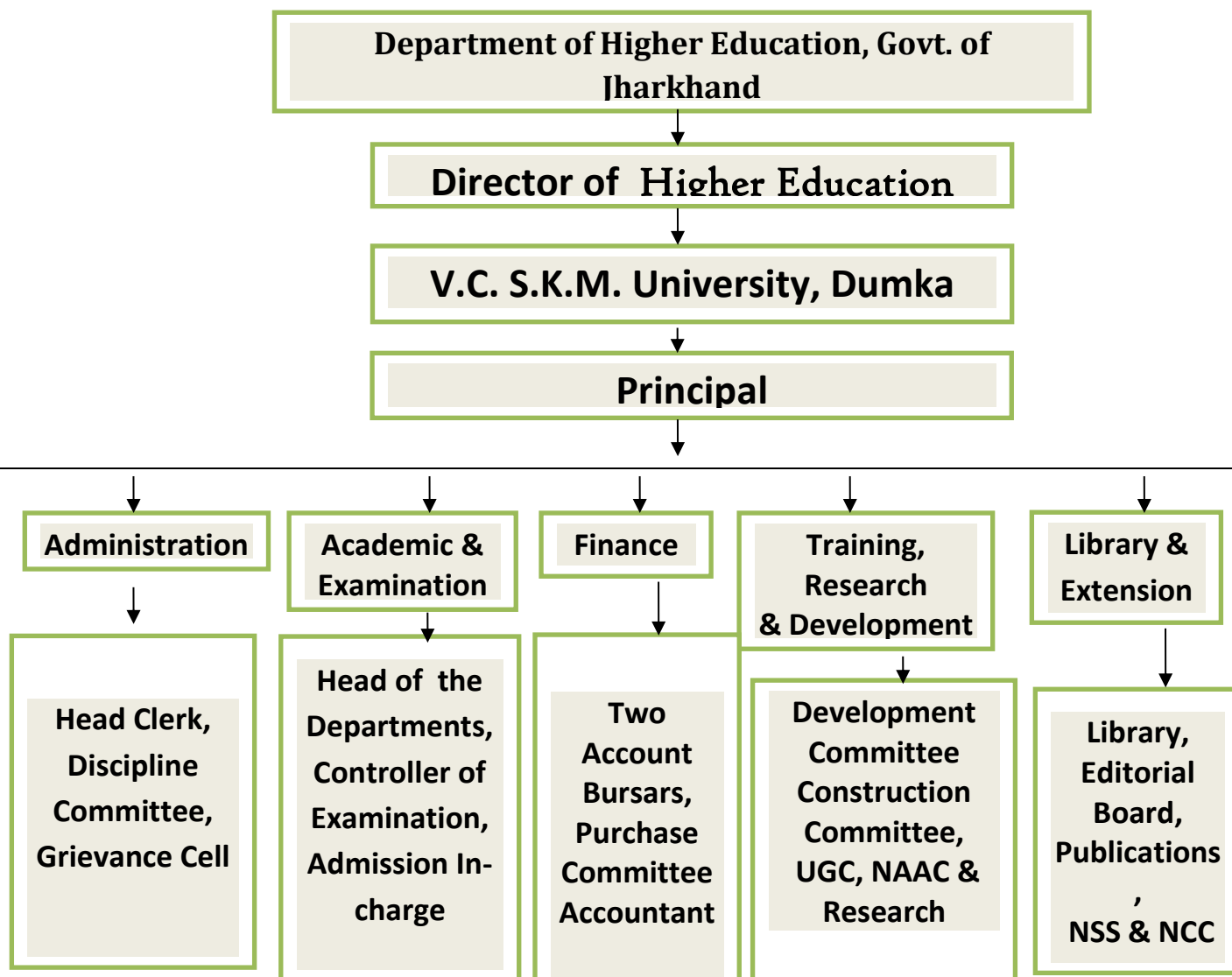
- Construction of the building, which can provide Class Room facilities.
- Construction of new building materialized from the own and UGC fund of the college. It will be helpful in the arrangements of seminars, enrichment programmes, extension activities, etc.
- Renovation and extension of Old Building to provide utility and unit rooms along with class rooms.

- 6.2.3. Describe the internal organizational structure and decision making processes.

The internal organizational structure of the College comprises of Principal, Administrative committee ,academic committee, finance committee, construction committee, examination



committee, library committee and research committee who actively take part in the decision making process for day to day administration and all-round development of the College.



6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning

The institution has formulated a well knitted plan to make teaching learning academically processed, exam oriented, organized and



meaningful, thereby making the subject matter interesting and intelligible. Induction of ICT enabled Class Rooms; adoption of technologies for e-searching and internet, LCD projectors and power point deliberation introduces student centric teaching learning process by promoting students' participation and interactive sessions. To fortify the students with educational tools, study aids, activities, Home-works, Tasks, Seminars, Group Discussions and Academic Procedurals and to provide them a well-equipped Library, Proctoral and Study Centre facilities. The institution advocates for the Strategic management of class room affairs, study environment, time management and syllabus by emphasizing on lesson notes, lesson plan and progress.

- **Research & Development**

The institution encourages the faculties to undergo Orientation Programmes and Refresher Courses, to attend Inter-College, National, and International Seminars, Congress, Symposiums etc. and their participation in various institutional programmes. Guidelines are carved out to infuse scientific temper and artistic value based research motivation among the students and to beef up their academic interest and intellectual pursuits. The institution arranges different departmental seminars; UGC sponsored National seminars, Symposiums, Exhibitions and competitions, etc regularly and thereby inject, inspire and initiate the research motivation among the faculties and the collegiate students. To ensure research endeavor of different Department i.e. Departmental Research Cells and to foster Inter-Departmental Research Cell activities and interactions for the effective synthetization for inter - disciplinary approach, research, study and analysis. Ancillary set ups like Museum, Archive, Art gallery are installed by the institution and the



installation of Auditorium, Theatre Hall, and more of the Smart Class Rooms etc. are proposed in order to accelerate research process, study and education. Faculty members are encouraged to undertake research work for award of M Phil, Ph.D., D.Litt., research projects, and for its publication in reputed journals, presentation in National and international seminars ect, as Resource persons for different seminars and deliver extra mural talks on different occasions.

- **Community Engagement**

The institution urge for the recreation of a new India with the active participation of the young India. The service units like NCC & NSS, etc. act as a knowledge bridge in between the college and the village. It is meant for Socially Useful Productive Works and Nation Building Programmes of any kind. The institutional service units have spearheaded Awareness Drives, Blood Donation programmes, Social Plantation schemes, etc.

**Human Resources Management**

The institution follows the policy of Human Resource Management for better functioning of the institution and to assure quality improvement. Persons having experience, expertise and specialisation in the respective fields are given assignments accordingly.

- **Industry Interaction**

The institution has developed interaction with industries and corporate bodies, so that the spirit of entrepreneurship takes root in the heart of the students. The college is planning to invite industrialists of the state to address the students on different issues



of industrialization, ground realities and available governmental assistance.

- 6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the institution works as a connecting bridge in between the college administration and the top management. The IQAC of the college has introduced the system of collection of feedbacks from stakeholders such as faculties, students, alumni, parents, library users, etc. and from the visitors. The ideas and opinions reflected in the feedbacks are analyzed and after due debate and discussion with the top management are implemented. The Head of the institution follows the circulars, guidelines, rules and regulations being prescribed by the University for proper administration of the College and complies with all the orders of University/ government and other Statutory agencies. The records, registers and relevant documents are produced as and when necessary for review and the suggestions are taken thereof.

- 6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The institutional processes like teaching and learning, study and research, academic management and administration etc



are carried out by the staff and in order to make it result oriented the management encourages and supports the staff involvements. The management recognizes the locus standi of the staff members and their role to play in the formation of policies for the development of institutional processes and so inducted some of them as staff representatives in the University.

Apart from this move of participatory management, the management allows sufficient autonomy, flexibility and non-interference to different Cells, Committees, etc. of the institution in achieving their goals. The College puts emphasis to recharge the staffs through different Training, Research and Development programmes and projects.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

For the improvement of the institution, and institutional functioning the management passed the following resolutions in the meetings which have been implemented by the college.

1. Creation of a web-site for college with financial provision.
2. Appointment of one computer operator and one Class-iv employee to meet the requirement.
3. To start the process for NAAC accreditation in the current academic session.
4. To undertake the up gradation of laboratory, Library and college office.



5. To ensure ICT infrastructure for staff and students and Internet/ LAN/Wi-Fi connectivity in the college & Core-Campus.

All the above stated resolutions, as taken by the management are fully implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

The affiliating university has the provision to accord the status of autonomy to an affiliated institution. The institution in the present state of condition is developing the academic and infrastructural arrangements and is preparing to go through the first cycle of NAAC accreditation. After achieving the desired goals the institution has planned to go autonomous.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The Institute for a prompt and smart solution of students' grievances has formed a six member 'Grievances and Appeal Committee for Redresses' and strategically crafted it to act as a quick action team. It is interesting to note that no grievance was made in the above cited areas of expectations. During





last four years students' grievances were mainly related with infrastructural development which is redressed accordingly. To add, the institution has developed different purpose specific grievance cells, like Equal Opportunity Cell, ST/SC & Minority Cell, Women's Grievance Cell, Cell for Reprisal of Grievances against Sexual Harassment, etc. But, to the great satisfaction of the college administration there was no such grievance/complain made by the students in the yester years.

The members of the staff have the opportunity to resolve their complaint(s) through a single window provision, i.e. Staff Council Secretary.

- 6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No court case has been filed by against the institute.

- 6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The institution has the mechanism to collect feedback from the students on performance incorporating various aspects, which are related to academic parameters. The responses of the students, to such index are analyzed by the College Administration for further improvement wherever



necessary. The significant outcomes of feedbacks are acted upon in the previous years.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1** What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

The institution left no stone unturned in ensuring the professional development of the teaching and non-teaching staff. The following steps are taken for quality enhancement in the field of professionalism.

- ❖ During last four years most faculties have attended Refresher courses in different Academic Staff Colleges, as per the Guideline of Government of Jharkhand.
- ❖ The institution urge the faculties to carry on UGC sponsored Minor/major Research Projects for teachers. In the current academic session some of our faculties have planned to apply Minor Research Projects for teachers under UGC XII Plan.
- ❖ The institution promote the faculties to write articles, to arrange workshops, to organize departmental and inter-departmental seminars, Inter-college Seminars, UGC sponsored national Seminars and to participate in these and to carry out other academic activities, like publication of books.



- ❖ The institution invites eminent researchers, resource persons to share their ideas and opinions, views and voices. In this direction the institution conducts Extension Programmes, Extra-mural lectures, etc.
- ❖ Institution has developed its own quality enhancement programmes, like library science classes, computer literacy, library office automation system, participation in extra-curricular and service unit activities.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Faculty empowerment and motivation are two key factors leading to the development of work culture and institutional performance. The college sincerely follows the policy of university and government with regard to career advancement of the staff / faculty; it sponsors and deutes the faculty for refresher course / orientation course and sends off the non-teaching staff for accounts training. Some of the faculties have received training on e-Governance/e-Admission and on HRMS. In all cases the staffs are supported with special duty leave, TA/DA and accommodation in their places of visit. The councilors and programme officers of different service units, like NSS &NCC etc. regularly attend the training programmes organized by their respective Service Headquarters.



- 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Every year all faculty members of the institution furnish the Self Appraisal forms, as per the Performa provided by the Government of Jharkhand. The Performa covers various fields of activities and role-sets there on, like work and its performance level, authority and command over the subject, research accomplishment, official conduct, exposure to responsibility, curricular and co-curricular activities, zeal, integrity, etc. and the Reporting Officer submits the report on these activities. Through feedback students also appraise the performance of a teacher concerned to the subjects.

The teaching, research and extension performance of the faculty is on the basis of reviews of the progress registers and the self-appraisal report submitted by the teachers concerned, which are mandatory. Accordingly the Confidential Character Roll (CCR) is made for onward transmission to competent authority. This report is taken into consideration at the time of vertical mobility of the teachers.

- 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?



The performance Appraisal Report of a teacher is prepared by taking into consideration, the Self-Appraisal Report of the member of staff concerned, Plan and Progress factsheets, Teachers' Appraisal feedback from the students, etc.

The Principal gives his opinion confidentially taking into account the multiple activities. In case of adverse remark the report is reviewed by the University and the incumbent is asked to improve the performance.

- 6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff by the University are:

- Maternity Leave
- Medical Leave/Casual Leave/Commutated leave/Studies leave.
- Duty Leave for attending workshop/seminar & symposium.
- Provident Fund as per rules, and loan facility thereon.

The institution extends the following welfare schemes to the teaching and non-teaching staff members.

- The College has hosted an Employees' Welfare Society where both teaching and non-teaching staffs are the members of the society.



- The institution appoints the nearest kin of the employee, as per the direction of the university whose death takes place while in office. This facility is applicable for all staff members.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The staffing position of the institution is regulated by the posting and transfer policy of the University. So, the institution has no role to play in the dimension of retaining eminent faculty. But, the institution can approach the University, i.e. and Director, Higher Education in case of necessity for eminent faculty.

#### **6.4 Financial Management and Resource Mobilization**

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

On the eve of the financial year, the institution use to prepare the Draft Budget and submit the same to the University for approval. The composite elements of the budget are Plan expenditure, Non-plan expenditure, recurring expenditure and Non-recurring expenditure. It also laid emphasis on timely utilization of funds viz. collection of Development fund from students, Grant received from the Government/University from time to time, funds of UGC Schemes and Assistance, etc. and submits the report to appropriate authority (affiliating university, state



government and UGC) in due time. Several committees are there to look after utilization of funds under different heads, the institution maintains financial prudence in that.

- 6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal and external audit mechanism of the institution is done at various levels. The internal audit of the various departments of the college, library, service units, etc. are conducted through stock taking by the Internal Audit Committee of the institution on yearly basis. The institution has adopted a two tier external audit system. This comprises 1. Local Fund Audit by CA, 2. Sample Audit by Audit Officers of Accountant General of the State of Jharkhand, and 3. Audit of the UGC Funds by a Chartered Accountant, approved by the Government.

The last audit was done in January 2015 and the institution was audited up to 2013 - 2014. There were no major audit objections.

- 6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and



the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts/funding, includes 1. Salary Grant from Government/University 2. Development Fees collected from the students, 3.M.L.A. & M.P. Funds, 4. Grants made by the State Government, 5.UGC Schemes and Assistance. Since the admission fee of the students of the institution is one of the lowest in the State, hence funding from this source of Development Fees is scanty. Normally the College follows the principle of balanced budget and there is no deficit. The audited income and expenditure statement of last four years attached herewith will reveal the strength of the institution.

- 6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution made consistent effort in securing the additional funding from different ends, like , 1 M.L.A 2.Grants made by the University/State Government, 3.UGC Schemes and Assistance, etc. The funds sanctioned, released and received from these ends have been completely utilized during stipulated period, specified for the purpose.

## **6.5 Internal Quality Assurance System (IQAS)**

- 6.5.1 Internal Quality Assurance Cell (IQAC)





- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institution has established an Internal Quality Assurance Cell (IOAC). The IQAC is operational from the academic session 2014-15 and is committed to push up the academic health of the institution.

The IQAC ensures quality and value based higher education and uphold institutional policies in this regard. It helps in the optimal use of the existing infrastructural facility and carves out areas for further infrastructural growth and development. It is also responsible to give new heights to the teaching - learning process, to promote student centric education, to increase the use of ICT and other technological support. The IQAC is also facilitating the process of influx of UGC Schemes and Assistance and thereby helps the institution to get into the national mainstream.

The IQAC has contributed a lot in institutionalizing the quality assurance processes. Resource persons, eminent researchers, etc are invited to address the faculties regarding quality assurance programme and on issues involved. Smart class room teaching, use of LCD



projectors and Power point, was established and teachers are made conversant to the use of Information and Communication Technology. Students' participation in various extracurricular and extension activities are encouraged and interactive sessions were promoted. The faculties are encouraged to undertake research projects, higher studies, publish articles in reputed journals, and participate in conferences and workshops to improve efficiency. To fortify the students with educational tools, study aids, activities, Home-works, Tasks, Seminars, Group Discussions and Academic Procedures and to provide them a well-equipped Library and Study Centre facilities.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The IQAC has been approved by the management and as it is recently operational so the decisions of the IQAC is likely to be implemented in full. All the expected outcomes / decisions of the IQAC have been implemented taking infrastructural feasibility into consideration.

- c. Does the IQAC have external members on its committee?

There are Three External Members in the IQAC

There suggestions are valuable.



The Institution is trying its best for implementing their suggestion.

- d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are the pillars of the IQAC. The students have contributed a lot by conducting departmental seminars, group discussion etc.

The alumni have made immense contribution.

- e. How does the IQAC communicate and engage staff from different constituents of the institution?

The aims and objectives of the IQAC have been communicated to all the members of staff specific seminars have been arranged to ensure the smooth functioning of the IQAC and to engage the members of staffs in a productive way.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

The institution has the integrated framework for quality assurance of its administrative and academic activities.



Different Boards, Cells and Committees have been formulated keeping in mind the broad prospective of IQAC and its operationalization. The institution has formulated a guideline which is largely consistent to IQAC water mark. The Format of IQAC is supplied to all departments and they are asked for its total adherence. The Departments/faculties are allowed autonomy in lieu of participation and commitment. The institution undertakes faculty development programme, skill development programmes of the students, Basic training schedules for the non-teaching staff members so that they will be effective work force to materialize IQAC programmes and its prospective.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The quality assurance procedures of the institution and its success are largely dependent upon the effective Training, Research and Development programmes. So the institution has devised the following training programmes in an attempt of putting the horse before the cart.

The primary objective is to make the faculty members conversant with Basic Computer Literacy, ICT application, Internet Browsing, Smart Class room management, etc. The Library staff members are trained in Basic Computer Literacy, ICT application, Internet Browsing for reference division, library Automation System for Loan Counter, etc. The non-teaching officials underwent training in Basic Computer Literacy, ICT application and office management,



Internet Browsing, LAN Application, etc. The Computer Lab. staff members completed training in all such training module stated above with LAN & Wi-Fi Management and maintenance. It is mandatory for each student to attend two library science classes in each academic year.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

There has been no academic audit of the Institutions as such by the affiliating University. The External Review of the Academic Provisions has been carried out by the members of Performance Tracking Cell, District Level Coordinator and Director, Higher Education, Jharkhand and their opinion in this regard has been satisfactory. The Institution undertake academic audit by reviewing the Lesson Notes, Lesson Plan & Progress, Remedial, Doubt clearing and Extra classes. The principal scrutinizes the Annual Performance Appraisal Report, Analysis on feedbacks and course completion certificates, etc. and thereby advice to improve the institutional activities.

- 6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?



The Structural and functional aspects of Internal Quality Assurance mechanism are quite consistent to the requirement of the external quality assurance agencies/regulatory authorities. For both of them, aim at providing quality education and revolutionary change in the academic health of the institutions.

- 6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has formulated guidelines to watch the teaching learning process. An eight member Academic Committee is constituted to review different aspects of teaching learning process, like Academic management, faculty empowerment, result outcome, research and extension activities, Study support and facility, application of ICT, etc. The institution follows an effective and elaborate system of feedback from the students. The reports from the feedback are analyzed by a core committee and appropriate steps are undertaken wherever necessary. The teachers are advised to submit the Annual Performance Appraisal Report which acts as an indicator of their teaching learning activities and the Principal after review of the same gives suggestions for future initiatives.

- 6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

## Self-Study Report



The quality assurance policies and outcomes of the institution are communicated to all the stakeholders, viz. students, staff members, old faculty, alumni members, parents and the local people through different meetings, seminars and workshops organized by the College from time to time. Necessary information in this regard is reflected on the college website. The reports of activities are displayed to all the stakeholders on Notice Board, and communicated to University authorities, UGC and other agencies as and when required.



## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Our Institutional gardening is an attempt to provide a clean and green Environment in the dimension of its total landscape. Collegiate students and members of the Alumni by forming an “Eco Club” have played a significant role. The college students have adopted the plants and offered collective responsibility to make the garden green and vibrant by its looks. The institution has appointed a gardener and formed a ‘Utility Services & College Campus Beautification Committee’ to conduct Green Audit of the campus and its facilities.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

**Energy conservation:** While designing the college building much care has been taken to ensure sufficient illumination during day time and cross ventilation. The institutional practice of minimal use of electricity is in vogue. The institution observes the ‘Save the Earth Day on 22nd April’.

**Use of renewable energy: Under process:** The Institution has planned for installation of Photovoltaic i.e. solar lamp posts in the core campus. This initiative will safe guard security aspects, support the camp operation of service unit during night, especially when women unit is involved, and to popularize the cause of renewable energy sources in remote and rural Indian set up and among the second generation.

Water harvesting: Under process

Efforts for Carbon neutrality

Plantation: Done

Hazardous waste management: No

e-waste management: No





## 7.2 Innovations

- 7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Certificate and Diploma courses has been introduced as best practices as an innovative practices to enhance the employability of the students

## 7.3 Best Practices

- 7.3.1 Elaborate on any two best practices **in the given format at page no. 98**, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

### 1. Title of the Practice

Computer awareness programme for Teaching and non-Teaching Staff.

### 2. Goal

The aim of the practice is to maintain transparency in day to day administrative work and to enhance the employability of the students to compete with the current competitive job scenario. The student will be trained in MS Word and internet which will enable the students to prepare their presentation to present in the seminars through power point. The non-teaching staff members including Librarian will learn how to issue and return of the library books and accountant will learn to maintain daily cash book and Bank pass book and will keep the deals up-to date.



### **3. The Context**

The particular contextual features are how to design the course modules. To appoint experts to make proper plan how to impart the course module. To make a view to review the context of the programme. To take challenge for proper implementation of the design schedule. To reduce the work load by manual system, planning should be carried forward for time saving and to maintain transparency.

### **4.The Practice**

The Practice and its implementation of such programme will create a mile stone in the Indian higher education if the trainer completes the programme in the right way. He has to prepare a lesson plan with lesson notes to take classes with proper routine. Practical session should be provided to the trainers with a system of 1:2 ratio of the system available in the laboratory. Theory and Practical exam must be conducted in every month after completion of each module. The practitioner should provide ample scope for their practical session. Feedback should take from each trainee about their learning methods and action plan must be taken to understand their actual need. An attendance registrar should be maintained to keep the attendance of the trainee.

### **5.Evidence of Success**

Regarding evidence of success, this has found that non-teaching staff like accountant has built confidence and keep all his day to day job through Excel format. Head Clerk has started issuing letters and notice by the use of MS Word. Faculty and students



benefited of designing their presentation through Power Point Presentation. All the learners have started sending emails between each other about academic affairs and related to official notice and a number of teachers started sending email to their mentees in shape of notes and question bank.

#### **6. Problems Encountered and Resources Required**

The problems encountered in the initial stage. Because most of the new learner were completely new to handle the mouse of the system. Many of them need motivations and the benefits of the outcomes. Institution has provided 20 Computers for such training programme and two trainers have been deputed to operate the training. Minimum expenditures were incurred by the institution itself.

#### **7. Contact Details**

Name of the Principa : Dr. Sikandar PrasadYadav

Name of the Institutio : Sahibganj College , Sahibganj

City : Sahibganj

Pin Code : 816109

Accredited Status: 1<sup>st</sup> cycle

Work Phone : 06436 - 222056

Fax: 06436-222056

Website: [www.sahibganjcollege.in](http://www.sahibganjcollege.in)

E-mail : [info@sahibganjcollegein](mailto:info@sahibganjcollegein)  
[principal@sahibganjcollege.in](mailto:principal@sahibganjcollege.in)

Mobile: 91-9470572489



## **Best Practices (2) 4. Format for Presentation of Best Practice**

### **1. Title of the Practice**

Solar Energy in the Campus

### **2. Goal :**

To introduced solar energy system in the college campus to save the energy on a long run and the reduce the electricity cost of the institution.

### **3. The Context:**

The installation of the solar energy system will be a beneficial project for the institution not only to save energy but also to cut the electricity cost supply by the Electricity Board which is in a increasing mode of day to day cost. Such challenges are taken by the institution to make awareness for all the stake holders for the conservation of electricity.

#### **The Practice**

After installation of solar energy unit proper care should be taken for the use of such unit. Awareness notice to be displayed at the necessary point about the user manual. The use of lights and fans should be switched off when not in used. Such practice for the stake holders will create positive impact on how to save energy in the day to day life. One persons has to be assigned to operate the same instead of multi users.

### **4. Evidence of Success**

After installation of solar unit in the campus it has been found that the consumption of electricity bill has come down to a noticeable point. The institution has replaced the CFL bulbs LED bulbs. Such practices help in conserving the environment and consequently the electricity cost has been reduced. The institution keeping this fact in view, plan to install more solar unit in the campus which will no doubt be an innovative practice and will be an example for the stake holders if



## Self-Study Report

more solar unit can be installed. So that at the time of load shedding the academic interest of the student will not be hampered.

### 5. Problems Encountered and Resources Required

The institution face problem to initiate such project due to financial constraints and Principal takes pains to convince the account bursar and management to spend a good amount of money for the installation of this projects.

### 6. Contact Details

Name of the Principal : Dr. Sikandar PrasadYadav

Name of the Institution : Sahibganj College , Sahibganj

City : Sahibganj

Pin Code : 816109

Accredited Status : 1<sup>st</sup> cycle

Work Phone : 06436 - 222056

Fax : 06436-222056

Website : [www.sahibganjcollege.in](http://www.sahibganjcollege.in)

E-mail : [principal@sahibganjcollege.in](mailto:principal@sahibganjcollege.in)  
: [info@sahibganjcollege.in](mailto:info@sahibganjcollege.in)

Mobile : 91-9470572489



# Evaluative Report of the Departments



## Evaluative Report of the Departments

1. Name of the department : **Physics**
2. Year of Establishment: 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG [B.Sc.H, B.Sc. Pass], of PG
4. Names of Interdisciplinary courses and the departments/units involved: NO
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual & Semester
6. Participation of the department in the courses offered by other departments: NO
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons : NO
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors	1	1
Asst. Professors	8	2
	<b>Total:</b>	<b>3</b>



### Self-Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. B.D. Dwary	M.Sc. Ph.D.	Associate Professor	Electronics	35 Yrs.	Nil
Dr Arvind PrasadSingh	M.Sc., Ph.D.	Associate Professor	Electronics	33Yrs On Lien	03
Dr. S. Ahmad	M.Sc. Ph.D.	Assistant Professor	Electronics	19 Yrs.	01
Dr. A.K. Kant	M.Sc. Ph.D.	Assistant Professor	Electronics	8 Yrs.	Nil

11. List of senior visiting faculty : No

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No

13. Student -Teacher Ratio (programme wise) : B.Sc - 48:1, M.Sc - 12:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :-

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	1	1
2.	Administrative Staff	5	2

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :





## Self-Study Report

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. B.D. Dwary	-	-	Ph.D	-	PG
Dr Arvind Prasad Singh on Lien			Ph.D		PG
Dr. S. Ahmad	-	-	Ph.D	-	PG
Dr. A.K. Kant	-	-	Ph.D	-	PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre / facility recognized by the University : No

19. Publications:

\* a) Publication per faculty (**Bio-Data attached as Annexure IV**)

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :  $03 + 06 + 01 = 10$

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited



- \* Books with ISBN/ISSN numbers with details of publishers
  
- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

- a) National committees
- b) International Committees
- c) Editorial Boards....: Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : No
  
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : No

23. Awards / Recognitions received by faculty and students : -

**Self-Study Report**

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : 1 Workshop

b) International

26. Student profile programme/course wise:

**Session : 2010-2011**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
D-1(Hons)	60	33	21	12	51%
D-1(Pass)	-	45	36	09	-
D-2(Hons)	-	24	15	09	100%
D-3(Hons)	-	12	09	03	99%
P.G(Previous)	30	12	09	03	
P.G(Final)	-	-	-	-	

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
D-1(Hons)	81	47	40	07	39%
D-1(Pass)	-	105	88	17	-
D-2(Hons)	-	18	09	09	77%
D-3(Hons)	-	25	16	09	99%
P.G(Previous)	32	14	10	04	
P.G(Final)		03	02	01	

**Self-Study Report****Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
D-1(Hons)	75	48	40	08	48%
D-1(Pass)	-	101	79	22	-
D-2(Hons)	-	18	13	05	99%
D-3(Hons)	-	17	09	08	76%
P.G(Previous)	-	-	-	-	-
P.G(Final)		03	02	01	

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
D-1(Hons)	61	31	28	03	42%
D-1(Pass)	-	62	51	11	-
D-2(Hons)	-	25	20	05	99%
D-3(Hons)	-	17	12	05	82%
P.G(Previous)	40	17	13	04	
P.G(Final)					

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
D-1(Hons)	95	50	39	11	-
D-1(Pass)	-	58	49	09	-
D-2(Hons)	-	13	-	-	-
D-3(Hons)	-	22	88	20	-
P.G(Previous)	50	25	15	10	
P.G(Final)		06	04	02	



Session : 2015-2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
D-1(Hons)	102	61	47	14	-

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the	% of students from other States	% of students from
B.Sc. (H)	80%	20%	Nil
P.G.	80%	20%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : No Information

## 29. Student progression

Student progression	Against % enrolled
UG to PG	40%



### Self-Study Report

PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library: Yes
- b) Internet facilities for Staff & Students: Yes
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Yes

31. Number of students receiving financial assistance from college, university, government or other agencies : Yes

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning: Class-Room Teaching

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC analysis of the department and Future plans

#### **Strength :**

- i) CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.
- ii) Departmental Library
- ii) Separate Laboratories for B.Sc. Pass & Hons.



### **Self-Study Report**

- iii) Good performance of students in higher studies.

### **Weakness:**

- i) No. of teachers is not sufficient.
- ii) No. of Non-teaching staff is very poor.
- iii) Laboratories need renovation.
- iv) Journals and Books are not available for Research purpose.

### **Opportunity:**

Having limited means of facility, we always try to provide special attention to the learners for their exposure of their merit.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Chemistry**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG [Pass & Hons], PG
4. Names of Interdisciplinary courses and the departments/units involved : NO
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual & Semester both.
6. Participation of the department in the courses offered by other departments : Yes
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons: NO
9. Number of Teaching posts: -

	Sanctioned	Filled
Professors		
Associate Professors	01	01
Asst. Professors	10	01
	<b>Total:</b>	<b>02</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)





### Self-Study Report

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. Vakil Poddar	M.Sc. Ph.D	Associate Professor	Physical	38 Yrs.	Nil
Dr. Anil Kumar	M.Sc., M. Phil, Ph.D	Assistant Professor	Physical	8 Yrs.	Nil
Mr. Aditya Kumar	M.Sc.	Part time	Organic	1 Yrs.	Nil

11. List of senior visiting faculty : -
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : As we are not empowered to appoint temporary faculties, we have requested for part time teachers.
13. Student -Teacher Ratio (programme wise) : - B.Sc. Hons 20:1, B.Sc. Pass 50:1, P.G. 5:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff (Lab-boy)	06+01	02
2.	Administrative Staff (Store Keeper)	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : -

**Self-Study Report**

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. Vakil Poddar			Yes		Yes
Dr. Anil Kumar			Yes	Yes	Yes
Mr. Aditya Kumar					Yes

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : -

18. Research Centre / facility recognized by the University: -

19. i) Dr. Vakil Poddar

**Publications :**

Title	Co-author (s)	Name of the journals to which communicated
1) Template synthesis and structural studies of some Schiff base metal complexes	G.L. Choudhary	Pro. Of the Indian Sc. Long 2002
2) Synthesis and structural studies of some Hg (II) and Hg (II) complexes of biological importance.	G.L. Choudhary	Pro. Of the Indian Sc. Long 2004
3) Complexes of Cr. (III) and Mn (II) with Bis-(3,4-dimethoxy benzylidene) 1,2 diamino ethane.	G.L. Choudhary	Pro. Of Annual Conversion of chemists-2004
4) Complexes of Cr (II) and Zn (II) with Bis (3,4-Dimethoxy benzylidene) 1,2-diamino ethane.	G.L. Choudhary	Pro. Of the Indian Sc. Long 2005

ii) Dr. Anil Kumar



### Self-Study Report

Publications : Produced already in bio-data

iii) Sri Aditya Kumar

Publications : Nil

\* a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students : **-(Bio-Data attached as Annexure IV)**

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index



20. Areas of consultancy and income generated: Nil
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards.....:-
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme : -
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: -
23. Awards / Recognitions received by faculty and students: Yes
24. List of eminent academicians and scientists / visitors to the department: No
25. Seminars/ Conferences/Workshops organized & the source of funding
  - a) National : No
  - b) International : No

**Self-Study Report**

26. Student profile programme/course wise:

**Session : 2010-2011**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	24	24	20	4	16.6%
B.Sc. D-II			9	7	87.5%
B.Sc. D-III	-		7	3	80.0%
P.G(Previous)					
P.G(Final)					

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	24	24	20	4	8.3%
B.Sc. D-II			7	2	33.3%
B.Sc. D-III	-		9	7	81.2%
P.G(Previous)	8	8	4	4	50%
P.G(Final)	02	02	02		100%

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	36	36	28	8	16.6%
B.Sc. D-II			5	5	70%
B.Sc. D-III	-		4	1	20%
P.G(Previous)	05	05	3	1	
P.G(Final)		04	1	3	75%

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	34	34	29	5	14.7%



**Self-Study Report**

B.Sc. D-II			2	5	100%
B.Sc. D-III	-		5	5	90.0%
P.G(Previous)	22	22	12	10	27%
P.G(Final)					%

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	19	19	12	07	-
P.G(Previous)	07	06	4	2	
P.G(Final)	06	06	3	3	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D-I	31	31	25	06	-

\*M = Male \*F = Female

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc	100		



### Self-Study Report

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :-
29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	45%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
- Library : Yes
  - Internet facilities for Staff & Students : Yes
  - Class rooms with ICT facility : Yes
  - Laboratories
31. Number of students receiving financial assistance from college, university, government or other agencies : Yes
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : -
33. Teaching methods adopted to improve student learning : Class-Room Teaching :  
Yes



### Self-Study Report

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

No

35. SWOC analysis of the department and Future plans

#### **Strength :**

- i) CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.
- ii) Separate Laboratory for B.Sc. Pass, B.Sc. Hons. & P.G. Students
- iii) Good performance of the students in higher studies.

#### **Weakness :**

- i) No. of teaching staff is insufficient.
- ii) No. of non-teaching staff (Lab-boys & Lab-technician) is insufficient.
- iii) Laboratories need renovation.
- iv) Proper chemicals are required.
- v) Journals and books are required.

#### **Opportunity :**

Having limited means of facility, we always try to provide special attention to the learners for their exposure of their merit.





## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Mathematics**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG [B.Sc.(Hon's), B.Sc. (Pass)]
4. Names of Interdisciplinary courses and the departments/units involved : NO
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual
6. Participation of the department in the courses offered by other departments : NO
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons : NO
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	04	01
	<b>Total:</b>	<b>01</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students
P.K. Saha	M.Sc.	Ass. Professor	Relativity and ecclesial	30 Yrs.	Nil
V.N. Jha	M.Sc.	Part time teacher	Theory of number and ecclesial mech.	3 Yrs.	Nil
A.Kumar	M.Sc.	Part time teacher	Fuzzy S.S/ Relativity spare dynamics Advance to play	4 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : We have not empowered to appoint temporary faculty whoever we have requested for part time teacher.
13. Student -Teacher Ratio (programme wise) : -
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :-

SI. No.	Name of Staff	Sanctioned	Filled
	P.K. Saha	5	01



### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
P.K. Saha					M.Sc.
V.N. Jha					M.Sc.
A.Kumar					M.Sc.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications:

\* a) Publication per faculty : No

\* Number of papers published in peer reviewed journals (national / international) by faculty and students : **-(Bio-Data attached as Annexure IV)**

\*Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers



- \* Citation Index
  
  - \* SNIP
  
  - \* SJR
  
  - \* Impact factor
  
  - \* h-index
20. Areas of consultancy and income generated : No
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards.....:No
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : No
  
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : No
23. Awards / Recognitions received by faculty and students : - Yes
24. List of eminent academicians and scientists / visitors to the



department : No

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : No

b) International : No

26. Student profile programme/course wise:

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			64	10	62.06
Subsidiary			53	5	

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			54	12	64.06
Subsidiary			54	09	

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			44	4	59.67
Subsidiary			39	4	

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			38	4	67.56
Subsidiary			55	5	

**Self-Study Report**

Session : 2015-2016

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			38	7	
Subsidiary			70	14	

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc.	80%	20%	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : No

## 29. Student progression

Student progression	Against % enrolled
UG to PG	5%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

## 30. Details of Infrastructural facilities

a) Library : Yes



### Self-Study Report

- b) Internet facilities for Staff & Students : -Yes
  - c) Class rooms with ICT facility : Yes
  - d) Laboratories : No
31. Number of students receiving financial assistance from college, university, government or other agencies : Yes
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Yes
33. Teaching methods adopted to improve student learning : Yes
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
No
35. SWOC analysis of the department and Future plans.  
Experienced faculty :  
Lack concentration by students, forced to take admission of very poor students  
financial assistance from college annual result should be improved.

### Weakness :

Hence students admitted here are habitant of rural area and due to communicational problem they do not turn up in to regular classes. So unfortunately attendance in the classes is poor on regular basis. But they have improved.

### Opportunity :

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

### Challenges :

Better tools & technical, of communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Botany**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG [B.Sc. Hons. & Pass course three year degree course.
4. Names of Interdisciplinary courses and the departments/units involved : NO
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual
6. Participation of the department in the courses offered by other departments : Yes  
(En. V.G.-Mental Science)
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : NO
8. Details of courses/programmes discontinued (if any) with reasons : NO
9. Number of Teaching posts : - Six Posts

	Sanctioned	Filled
Professors		1
Associate Professors	1	1
Asst. Professors	6	1
	<b>Total:</b>	<b>3</b>



**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sikandar Prasad Yadav	M.Sc., Ph.D	Principal & Professor	Plant Physiology.	37 Yrs.	3 Scholars awarded P.hD. 2 Scholars still working for P.hD. Degree.
Dr. Manju Agrwal	M.Sc. Ph.D	Associate Professor	Phycology Ecology	37 Yrs.	1 Student Ph.D. Submitted
Dr. Meera Choudhary	M.Sc. Ph.D	Assistant Professor	Plant Physiology	8 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : - We are not empowered to appoint temporary teachers.
13. Student -Teacher Ratio (programme wise) : 16:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	3	Nil
2.	Administrative Staff	3	1



### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. S.P. Yadav	-	-	Yes	-	Yes
Dr. M Agrwal	-	-	Yes	-	Yes
Dr. M Choudhary	-	-	Yes	-	Yes

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre / facility recognized by the University : Yes

19. Publications:

\* a) Publication per faculty (**Bio Data attached as Annexure IV**)

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers



## Self-Study Report

- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

**Self-Study Report**

- a) National :  
b) International

26. Student profile programme/course wise: No

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			3	2	
Subsidiary			13	9	

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			0	6	
Subsidiary			16	19	

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			2	2	
Subsidiary			10	8	

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honors			0	4	
Subsidiary			11	7	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	



### Self-Study Report

Honors			6	5	
Subsidiary			13	7	

\*M = Male \*F = Female

27. Diversity of Students : No

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

29. Student progression :

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories

31. Number of students receiving financial assistance from college, university,



### Self-Study Report

government or other agencies : Yes

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil
  33. Teaching methods adopted to improve student learning : Motivational programme.
  34. Participation in Institutional Social Responsibility (ISR) and Extension activities
  35. SWOC analysis of the department and Future plans
1. No. of students in U.G. (DI-IIIrd) Hons & Subsi. are present & have classes mostly regular. Some students remain absent because they belong from rural areas. So they have difficulty in movement.
  2. Since college stands in Jharkhand rural area so the no. of students have least interest in study due to difficulty in communication skill.
  3. Industry & workshop in the Sahibganj are in scarce so students have no opportunity to get job a pita studying. So their presence in the college is poor.
  4. Development of Industries & workshop will incase the interest of students & can control migration of local students.

### Opportunity :

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

### Challenges :

Better tools & technical, of communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Zoology**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG (B.Sc.) (Zoology-H)
4. Names of Interdisciplinary courses and the departments/units involved : Non
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Non
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Non
8. Details of courses/programmes discontinued (if any) with reasons : Non
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	06	01
	<b>Total:</b>	<b>01</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. Bhola Paswan	Ph.D	Assistant Professor	Fish and Fishers	8 Yrs.	Nil
Miss S. Mazhar	Part time teacher	Part time teacher	Ichthyology	1 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : As we are not allowed to recruit teacher so we are using part time teacher
13. Student -Teacher Ratio (programme wise) : 1:13
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -

Sl. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff		
2.	Administrative Staff	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Bhola Paswan	-	-	Yes	-	Yes





## Self-Study Report

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre / facility recognized by the University : No

19. Publications: None (**Bio Data attached as Annexure IV**)

\* a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP



## Self-Study Report

- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

- a) National :
- b) International

26. Student profile programme/course wise:

**Self-Study Report**

Year : 2011

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D1 (H)	27	27	13	14	70%
B.Sc. D1 (S/G)	13	13	04	09	23%
B.Sc. D2 (H)	13	13	06	07	92.3%
B.Sc. D2 (S/G)	08	08	01	07	87.5%
B.Sc. D3 (H)	10	10	04	06	100%

Year : 2012

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D1 (H)	11	11	03	08	9%
B.Sc. D1 (S/G)	04	04	03	01	50%
B.Sc. D2 (H)	17	17	06	11	23.52%
B.Sc. D2 (S/G)	04	04	01	03	75%
B.Sc. D3 (H)	12	12	05	07	91.66%

Year : 2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D1 (H)	17	17	06	11	58.82%
B.Sc. D1 (S/G)	09	9	03	06	44.4%
B.Sc. D2 (H)	13	13	06	07	46.15%
B.Sc. D2 (S/G)	05	05	03	02	60%
B.Sc. D3 (H)	05	05	02	03	80%

**Self-Study Report**

Year : 2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D1 (H)	08	08	05	03	50%
B.Sc. D1 (S/G)	11	11	05	06	45.4%
B.Sc. D2 (H)	09	09	03	06	100%
B.Sc. D2 (S/G)	03	03	00	03	100%
B.Sc. D3 (H)	07	07	05	02	28.27%

Year : 2015

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.Sc. D1 (H)	32	32	21	11	-
B.Sc. D1 (S/G)	25	25	10	25	-

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from
B.Sc. (H)	100%		
B.Sc. (S/G)	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : None

## 29. Student progression



<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

## 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

## 31. Number of students receiving financial assistance from college, university, government or other agencies : Yes

## 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Yes

## 33. Teaching methods adopted to improve student learning : Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
No



### **Self-Study Report**

35. SWOC analysis of the department and Future plans

#### **Strength :**

The Department is rich in relative books and other reading materials. The equipment for practical has been arranged so as to support-theory and practical aspect of syllabus from DI to DIII (Honours as well as pass course).

#### **Weakness :**

As we have shortfall of sanctioned strength of teaching staff this is hampering the teaching leashing process.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Economics**
2. Year of Establishment : 1960
3. Names of Programme / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG and PG (Pass and Honours)
4. Names of Interdisciplinary courses and the departments/units involved : No
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual and Semester both.
6. Participation of the department in the courses offered by other departments: Yes (EVS)
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : Non
9. Number of Teaching posts: -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	06	04
	<b>Total:</b>	<b>04</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. S.K. Singh	M.A. Ph.D	Asstt. Professor	Mathematic and Economics	8 Yrs.	One
Dr. R.K. Santosh	M.A. Ph.D	Asstt. Professor	Rural and Agri. Economics	8 Yrs.	One
Dr., Rakesh Kumar	M.A. Ph.D	Asstt. Professor	Development Economics	8 Yrs.	Two
Anmol Amar Baba	M.A.	Asstt. Professor	Economics gri with devand planning	8 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) : [B.A. D1 (H)-136, B.A. D1 (S)-208] - 344-86:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	NA	NA
2.	Administrative Staff	NA	NA





### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. S.K. Singh	-	-	Ph.D	-	PG
Dr. R.K. Santosh	-	-	Ph.D	-	PG
Dr. Rakesh Kumar	-	-	Ph.D	-	PG
Sri Anmol Amar Baba	-	-	-	-	PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : no

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications: Name of Teacher :- No of publication

Dr. S.K. Singh - 04

Dr. R.K. Santosh - 06

Dr. Rakesh Kumar - 02

Sri Anmol Amar Baba - 01

\* a) Publication per faculty (**Bio Data attached as Annexure IV**)

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs



## Self-Study Report

- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : -

21. Faculty as members in :- No

- a) National committees
- b) International Committees
- c) Editorial Board :No

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme :-
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : No

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : No
- b) Internationa :No

26. Student profile programme/course wise: Annexure-I



Self-Study Report

Session : 2011-2012

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours		100	64	46	
Subsidiary		125	77	48	
Pass course		8	07	01	
M.A. (Previous)		60	31	29	
M.A. (Final)		42	22	20	

Session : 2012-2013

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		86	47	39	
Subsidiary		128	76	52	
Pass course		1	1		
M.A. (Previous)		55	31	24	
M.A. (Final)		57	35	22	

Session : 2013-2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		55	31	24	
Subsidiary		146	84	62	
Pass course		2	1	1	
M.A. (Previous)		81	53	28	
M.A. (Final)		24	08	16	



**Self-Study Report**

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		77	43	34	
Subsidiary		153	104	49	
Pass course		4	1	3	
M.A. (Previous)		39	24	15	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		136	93	43	
Subsidiary		208	125	83	
Pass course		4	3	1	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from
U.G	80	20	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : No

29. Student progression

Student progression	Against % enrolled
UG to PG	80%



## Self-Study Report

PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

### 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

### 31. Number of students receiving financial assistance from college, university, government or other agencies :-

### 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : -

### 33. Teaching methods adopted to improve student learning : Yes

### 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : No

### 35. SWOC analysis of the department and Future plans

#### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.  
The Department has a good strenght of students.

#### **Weakness:**

Library facilities is not up to the mark. It lacks journal and Newspaper.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Philosophy**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG-BA (H)
4. Names of Interdisciplinary courses and the departments/units involved : -
5. Annual/ semester/choice based credit system (programme wise) : -
6. Participation of the department in the courses offered by other departments : -
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses/programmes discontinued (if any) with reasons :
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	05	02
	<b>Total:</b>	<b>04</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

**Self-Study Report**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. M.K. Gupta	M.A. JET	Asstt. Professor	Jaina, Sanva Siddhanta	08 Yrs. Approx	Nil
P.K. Das	M.A. NET	Asstt. Professor	Samkhya Yoga Advaita vedan	08 Yrs. Approx	Nil
N.K. Verma	MA	Part time teacher	Philosophy of Religion	03 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : We have not empowered to appoint temporary faculty whoever we have requested for part time teacher.
13. Student -Teacher Ratio (programme wise) : 26:1 (DI)
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :-

Sl. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff		
2.	Administrative Staff		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
M.K. Gupta	-	-	-	-	PG
P.K. Das	-	-	-	-	PG
N.K. Verma	-	-	-	-	PG



16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : no

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications

\* a) Publication per faculty: : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :  
M.K. Gupta - One  
P.K. Das - Four

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index





## Self-Study Report

- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

- a) National :
- b) International



26. Student profile programme/course wise: -

**Session : 2011-2012**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours		9	5	4	
Subsidiary		22	9	13	
P.G(Previous)		13	7	6	
P.G(Final)		10	6	4	

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		5	4	1	
Subsidiary		20	15	5	
P.G(Previous)		9	4	5	
P.G(Final)		13	7	6	

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		3	01	02	
Subsidiary		19	8	11	
P.G(Previous)		9	5	4	
P.G(Final)		9	4	5	



**Self-Study Report**

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		1	0	1	
Subsidiary		15	3	12	
P.G(Previous)		4	1	3	
P.G(Final)		2	0	2	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours		6	4	2	
Subsidiary		1	1	0	
P.G(Previous)		2	1	1	
P.G(Final)		2	1	1	

\*M = Male \*F = Female

**27. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from
B.A	100		

**28. How many students have cleared national and state competitive examinations such**



### Self-Study Report

as NET, SLET, GATE, Civil services, Defense services, etc.?:

#### 29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

#### 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : No

31. Number of students receiving financial assistance from college, university, government or other agencies :-Yes

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - Yes

33. Teaching methods adopted to improve student learning : Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
No

35. SWOC analysis of the department and Future plans

#### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.



## **Self-Study Report**

### **Weakness:**

Lack of Books as per requirement.

### **Weakness :**

Hence students admitted here are habitant of rural area and due to communicational problem they do not turn up in to regular classes. So unfortunately attendance in the classes is poor on regular basis. But they have improved.

### **Opportunity :**

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

### **Challenges :**

Better tools & technical, of communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Psychology**
2. Year of Establishment : 1961
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG + PG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual, PG Semester
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors	-	01
Asst. Professors	05	03
	<b>Total:</b>	<b>04</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

**Self-Study Report**



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Mridula Sinha	M.A. Ph.D	Associate Professor	Guidance & Industrial Psy.	40 Yrs.	One
Dr. Anup kr sah	M.A. Ph.D	Assistant Professor	Educational & clinical Psy.	08 Yrs.	Nil
Dr. Chandra Shekhar Pd.	M.A. Ph.D. BET	Assistant Professor	Clinical & organization Beh & Psy.	08	One
Sidam Singh Munda	M.A. JET	Assistant Professor.	Industrial & Clinical Psy.	08	-

11. List of senior visiting faculty : No

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No

13. Student -Teacher Ratio (programme wise) :

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :-

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff		
2.	Administrative Staff		



### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :- 3 Ph.D

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: i) Ongoing process and one already applied in 2013.

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Applied

18. Research Centre / facility recognized by the University: No

19. Publications: List of publication faculty wise attached (**Bio Data attached as Annexure IV**)

\* a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books





## Self-Study Report

- \* Books Edited
  
- \* Books with ISBN/ISSN numbers with details of publishers
  
- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -



**Self-Study Report**

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

a) National :

b) International

26. Student profile programme/course wise: -

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.A. I (H)	-	79	26	53	-
B.A. I (S/G)	-	202	91	111	-
B.A. II (H)	-	58	22	36	-
B.A. II (S/G)	-	204	90	114	-
B.A. III (H)	-	18	05	13	-
B.A. III (Gen.)	-	26	06	20	-
P.G(Previous)	-	19	07	12	-
P.G(Final)	-	24	08	16	-

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.A. I (H)	-	29	09	20	-
B.A. I (S/G)	-	190	79	111	-
B.A. II (H)	-	35	11	14	-
B.A. II (S/G)	-	178	73	105	-
B.A. III (H)	-	59	21	38	-
P.G(Previous)	-	15	05	10	-
P.G(Final)	-	15	05	10	-



## Session : 2013 -2014

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.A. I (H)	-	69	22	47	-
B.A. I (S/G)	-	220	92	128	-
B.A. II (H)	-	49	14	35	-
B.A. II (S/G)	-	128	48	80	-
B.A. III (H)	-	23	08	15	-
P.G(Previous)		35	07	28	
P.G(Final)		11	05	06	

## Session : 2014 -2015

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.A. I (H)	-	53	19	34	-
B.A. I (S/G)	-	201	89	112	-
B.A. II (H)	-	34	10	24	-
B.A. II (S/G)	-	143	54	89	-
B.A. III (H)	-	35	08	27	-
P.G(Previous)		27	07	20	
P.G(Final)		28	07	21	

## Session : 2015 -2016

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
B.A. I (H)	-	67	28	39	-
B.A. I (S/G)	-	230	117	113	-
P.G(Previous)		29	04	25	
P.G(Final)		19	07	12	



\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	80%	20%	-
M.A	80%	02%	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Information not available

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> - Campus selection - Other than campus recruitment	No
Entrepreneurship/Self-employment	No



### Self-Study Report

30. Details of Infrastructural facilities
  - a) Library : Yes
  - b) Internet facilities for Staff & Students : Yes
  - c) Class rooms with ICT facility : No
  - d) Laboratories : Yes
31. Number of students receiving financial assistance from college, university, government or other agencies :-Yes
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - Yes Extra classes, P.D. classes and motivational programme.
33. Teaching methods adopted to improve student learning : Progress report lesson plan/yearly/monthly and weekly.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : NSS programme participated studies from my department.
35. SWOC analysis of the department and Future plans

### Strength :

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.

All the faculties hold good records and 3 (Three) hold Ph.D. Degrees. Students are talented having good results every years, our lab is well equip.

Due to receive financial assistance from the university/Govt. Development of the students through educational tour/motivational activities to enhance their merits and brilliance.

The college is situated in a Tribal area. The regular presence of the students is hampered due to non-availability of the communication facilities of by Train/Roads.

### Weakness :

Hence students admitted here are habitant of rural area and due to communicational problem they do not turn up in to regular classes. So unfortunately attendance in the classes is poor on regular basis. But they have



### **Self-Study Report**

improved.

### **Opportunity :**

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

### **Challenges :**

Better tools & technical assistance communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **English**
2. Year of Establishment : 1951
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG / PG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -Annual
6. Participation of the department in the courses offered by other departments : -
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors	Nil	Nil
Asst. Professors	05	02
	<b>Total:</b>	<b>02</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.Pramod Kumar	-	Assistant Professor	Linguistics	32 Yrs.	01
Anupam Guria	-	Assistant Professor	Literature	08 Yrs.	-
Mitlesh Kumar	-	Part time	-	1 Year	-

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) :
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :-

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	08	02+1
2.	Administrative Staff		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr.Pramod Kumar	-	-	Yes	-	-
Anupam .Guria	-	-	-	-	Yes
Mitlesh Kumar					Yes





## Self-Study Report

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received :

18. Research Centre / facility recognized by the University :

19. Publications

\* a) Publication per faculty : : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR



**Self-Study Report**

\* Impact factor

\* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

a) National committees :

b) International Committees :

c) Editorial Board :Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Yes

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

a) National :

b) International

26. Student profile programme/course wise: -



**Self-Study Report**

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours			16	7	
Subsidiary			47	51	
P.G(Previous)					
P.G(Final)					

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours			11	7	
Subsidiary			43	31	
P.G(Previous)					
P.G(Final)					

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours			16	10	
Subsidiary			43	37	
P.G(Previous)	50	22	13	09	
P.G(Final)					

**Self-Study Report****Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours			8	15	
Subsidiary			32	26	
P.G(Previous)	50	22	13	09	
P.G(Final)	50	22	13	09	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass
			*M	*F	
Honours			20	24	
Subsidiary			89	35	
P.G(Previous)	50	10	05	05	
P.G(Final)	50	10	05	05	

\*M = Male \*F = Female

## 27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

29. Student progression



## Self-Study Report

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

### 30. Details of Infrastructural facilities

- a) Library :
- b) Internet facilities for Staff & Students :
- c) Class rooms with ICT facility :
- d) Laboratories :

31. Number of students receiving financial assistance from college, university, government or other agencies :-

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : -

33. Teaching methods adopted to improve student learning :

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

35. SWOC analysis of the department and Future plans

### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.

The Deptt. has performed to its optimum level and every effort is made to cater to the various academic requirements of the students of different levels.

Classes are engaged with clear objective to encourage pupils academic excellence.

We believe that with improvement in student teacher ratio, better library facility,



### **Self-Study Report**

wi/fi service and such, the academic performance will take a quantum jump to match up to the best in the country.

Our effort will be to develop the Depts. into a language hub to attract students from the Eastern Zone of India.

For this, we expect to set up a language lab with all the requisite amenities.

#### **Opportunity :**

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **Political Science**
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG & PG (Hons-Pass)
4. Names of Interdisciplinary courses and the departments/units involved : - No
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual, PG
6. Participation of the department in the courses offered by other departments :Yes (EVS)
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	05	02
	<b>Total:</b>	<b>02</b>



### Self-Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. H.P. Jha	M.A. Ph.D	Assistant Professor	Group 'H'	08 Yrs. at Sahibganj College	NA
R.K. Singh	M.A. NET Registration Ph.D	Assistant Professor	International	08 Yrs.	-

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : We have one part time teacher
13. Student -Teacher Ratio (programme wise) : PG-1:50, UG-1:100
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -None

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff		
2.	Administrative Staff		





### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. H.P. Jha	-	-	Yes	-	-
R.K. Singh	-	-	-	-	Yes NET

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University: No

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers



## Self-Study Report

- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated : No

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : NA
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :-

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

**Self-Study Report**

25. Seminars/ Conferences/Workshops organized & the source of funding :

- a) National :
- b) International

26. Student profile programme/course wise: -

**Session : 2011-2012**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			54	50	90%
Subsidiary D-I			249	118	89%
Honours D-II			58	47	93%
Subsidiary D-II			227	116	89%
Honours D-III			30	19	88%
P.G(Previous)	118	80	53	27	96%
P.G(Final)	78	76	50	26	98%

**Session : 2012-2013**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			55	45	90%
Subsidiary D-I			202	133	92%
Honours D-II			60	26	92%
Subsidiary D-II			182	70	89%
Honours D-III			69	44	89%
P.G(Previous)	74	72	56	16	92%
P.G(Final)	72	70	54	16	96%



## Session : 2013-2014

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			66	38	89%
Subsidiary D-I			237	125	88%
Honours D-II			58	38	93%
Subsidiary D-II			113	98	89%
Honours D-III			24	15	92%
P.G(Previous)	82	78	43	35	94%
P.G(Final)	78	78	43	35	96%

## Session : 2014-2015

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			68	55	89%
Subsidiary D-I			220	104	91%
Honours D-II			34	31	91%
Subsidiary D-II			89	95	92%
Honours D-III			44	25	91%
P.G(Previous)	110	74	46	28	98%
P.G(Final)	54	54	37	17	92%

\*M = Male \*F = Female

**Self-Study Report**

27. Diversity of Students : NA

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100	Nil	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : In progress
- c) Class rooms with ICT facility : No
- d) Laboratories : No

31. Number of students receiving financial assistance from college, university,



### Self-Study Report

government or other agencies :-Yes

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - Yes

Name	Orientation	Refresher-I	Refresher-II
Dr. Hari Prakash Jha	03.03.2010-30.03.2010	30.09.12 - 20.10.2012	27.08.2014-16.09.2014
Rajeev Kumar Singh	28.03.2009-24.04.2009	04.03.2011-24.03.2011	30.09.2012-20.09.2012 08.10.2014-28.10.2014

33. Teaching methods adopted to improve student learning : Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
Yes NSS & NCC

35. SWOC analysis of the department and Future plans

#### **Strength :**

The teaching, learning process is going on, as such the results of the classes from D-I to D-III as well as PG classes have remained satisfactory in both quality and quantity.

#### **Weakness :**

Hence students admitted here are habitant of rural area and due to communicational problem they do not turn up in to regular classes. So unfortunately attendance in the classes is poor on regular basis. But they have improved.

#### **Opportunity :**

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

#### **Challenges :**

Better tools & technical, of communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : Hindi
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D. , etc.) : Hindi Honours pass U.G., P.G.
4. Names of Interdisciplinary courses and the departments/units involved : -Yes
5. Annual/ semester/choice based credit system (programme wise) : B.A (Annual) MA (semester)
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	06	02
	<b>Total:</b>	<b>02</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. Radha Singh	MA ,Ph.D	Asst. Prof	LOK SAHITYA	8years at Sahibganj College	-
Dr Dhurv Pd Deo	MA, Ph.D	Asst. Prof	Surdas	8 years at Sahibganj College	-
Meera Kumari	MA	Part Time Faculty	Journalism	4 Years	-

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : Appointment of Part time faculty due to shortage of faculty.
13. Student -Teacher Ratio (programme wise) :
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : - No

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	-
2.	Administrative Staff	-	-





15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. Radha Singh			Yes		Yes
Dr. Dhruv Pd. Dev			Yes		Yes
Mera kumari					Yes

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre /facility recognized by the University : No

19. Publications: Bio -

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / International ) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs



- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
- b) Percentage of students placed for projects in organizations

**Self-Study Report**

outside the institution i.e.in Research laboratories/Industry/  
other agencies :-

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

a) National :

b) International

26. Student profile programme/course wise: -

**Session : 2011-2012**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
RBH		615	336	279	
Hons		103			
P.HN		24			
N.HN		0			
M.A		62	30	32	

**Session : 2012-2013**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
RBH		552	304	248	
Honours		82			



**Self-Study Report**

P.HN		35			
N.HN		0			
M.A		60	32	28	

**Session : 2013-2014**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
RBH		588	305	283	
Honours		142			
P.HN		13			
N.HN		0			
M.A		61	33	28	

**Session : 2014-2015**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
RBH		536	280	256	
Honours		94			
P.HN		16			
N.HN		0			
M.A		71	41	30	

**Session : 2015-2016**

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
RBH		830	471	359	
Honours		177			



**Self-Study Report**

P.HN		19			
N.HN		3			
M.A		72	37	35	

\*M = Male \*F = Female

27. Diversity of Students : NA

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : NA

29. Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	



### Self-Study Report

30. Details of Infrastructural facilities
  - a) Library : Yes
  - b) Internet facilities for Staff & Students : Yes
  - c) Class rooms with ICT facility : No
  - d) Laboratories : No
31. Number of students receiving financial assistance from college, university, government or other agencies :- Yes
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - Yes
33. Teaching methods adopted to improve student learning : Yes
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: No
35. SWOC analysis of the department and Future plans :

#### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.

#### **Weakness:**

Lack of Books as per requirement.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : History
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G (Pass + Hons) + P.G
4. Names of Interdisciplinary courses and the departments/units involved : - No
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual Semester.
6. Participation of the department in the courses offered by other departments :
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	02
	<b>Total:</b>	<b>02</b>



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr.Y.R. Singh	M.A. Ph.D	Assistant Professor	Modern India	08 Yrs.	Nil
Dr.S.A. Awasthi	M.A. Ph.D	Assistant Professor	Modern India	08 Yrs.	Nil
Dr.B.K. Keshri	M.A. Ph.D	Part time	Modern India	04 Yrs.	Nil
Dr. D.K. Yadav	M.A. Ph.D	Part time	Modern India	03 Yrs.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : As we are not empowered to appoint temporary, part-time teachers, we have requested for part-time teachers.
13. Student -Teacher Ratio (programme wise) : B.A. (D1) H - 120, 2015-2018 B.A. (D1) S - 709 = 177:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None





### Self-Study Report

Sl. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	-
2.	Administrative Staff	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr.Y.R. Singh	-	-	Ph.D	-	P.G.
Dr.SheoAnand Awasthi	-	-	Ph.D	-	P.G.
Dr.B.K. Keshri	-	-	Ph.D	-	P.G.
Dr. D.K. Yadav	-	-	Ph.D	-	P.G.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)



- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes

**Self-Study Report**

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :-

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

a) National :

b) International

26. Student profile programme/course wise: -

**Session : 2011-2012**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours			69	71	-
Subsidiary			208	176	-
P.G(Previous)	140	100	38	62	
P.G(Final)		100	38	62	

**Session : 2012-2013**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours			90	88	-
Subsidiary			183	146	-
P.G(Previous)	149	100	49	51	
P.G(Final)		100	49	51	



## Session : 2013-2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours			89	88	-
Subsidiary			182	200	-
P.G(Previous)	162	100	54	46	
P.G(Final)		100	54	46	

## Session : 2014-2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours			78	77	-
Subsidiary			168	170	-
P.G(Previous)		83	36	47	
P.G(Final)					

## Session : 2015-2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours			110	82	-
Subsidiary			338	254	-
P.G(Previous)	150	105	45	60	



### Self-Study Report

\*M = Male \*F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from
B.A	80	20	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? :

29. Student progression

Student progression	Against % enrolled
UG to PG	70
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	No
- Campus selection	No
- Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a) Library : Yes

b) Internet facilities for Staff & Students : Yes



### Self-Study Report

- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes
- 31. Number of students receiving financial assistance from college, university, government or other agencies :-
- 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : -
- 33. Teaching methods adopted to improve student learning : Yes
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
Yes
- 35. SWOC analysis of the department and Future plans :

#### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.  
My Department is rich in students.

#### **Weakness :**

We lack teaching staff, library is rich but not up to the mark. No Journals. Half the students come from tribal area. Poor students need moral boosting.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : Urdu
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G., P.G. Pass and Hons.
4. Names of Interdisciplinary courses and the departments/units involved : - No
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual Semester.
6. Participation of the department in the courses offered by other departments : Yes (EVS)
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	03	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



### Self-Study Report

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the
Md. Nayeem Akhtar	M.A.	Part time		From 08.02.2012 Sahibganj College, Sahibganj.	Nil

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) : 45:1, DIII H. 2012-15 = (2) D1H 2013-16 = (5) DI MBU 2013-16 = (22) DI Pr.-Urdu 2013-16 = (8) DIH 2015-18 = (8) DI Pr.-Urdu 2015-18 = (3)
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	-
2.	Administrative Staff	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-





## Self-Study Report

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
-	-	-	-	-	-
-	-	-	-	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers



## Self-Study Report

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index

20. Areas of consultancy and income generated : No

21. Faculty as members in :- No

a) National committees

b) International Committees

c) Editorial Boards :- No

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : No

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : No

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : No

**Self-Study Report**

b) International : No

26. Student profile programme/course wise: -

Session 2013-2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	5	3	2	-
M.A.		18	5	13	

Session 2014 - 2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	2	1	1	-
M.A.		15	7	8	

Session 2015-16

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	5	3	2	-
M.A	-	16	10	6	-

\*M = Male \*F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

**Self-Study Report**

B.A	80	20	
-----	----	----	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : No

29. Student progression

Student progression	Against % enrolled
UG to PG	65
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : No

31. Number of students receiving financial assistance from college, university, government or other agencies :- Yes

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - Yes

33. Teaching methods adopted to improve student learning : Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Yes

35. SWOC analysis of the department and Future plans :

**Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.



### Evaluative Report of the Departments

1. Name of the department : Santhali
2. Year of Establishment : 1975
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G., P.G. Pass and Hons.
4. Names of Interdisciplinary courses and the departments/units involved : - No
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual, PG-Annual Semester.
6. Participation of the department in the courses offered by other departments :
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	01	Nil

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sarita Tudu	M.A. (Santhali) NET, B.Ed.	Part Time Teacher	Santhali	4 Yrs., 12.02.2012, Sahibganj College, Sahibganj	Nil

11. List of senior visiting faculty: No
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :
13. Student -Teacher Ratio (programme wise) : 30:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	-
2.	Administrative Staff	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
-	-	-	-	-	-
-	-	-	-	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No



### Self-Study Report

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No
18. Research Centre / facility recognized by the University : Yes
19. Publications:
  - \* a) Publication per faculty : **(Bio Data attached as Annexure IV)**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students :
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
    - \* Monographs
    - \* Chapter in Books
    - \* Books Edited
    - \* Books with ISBN/ISSN numbers with details of publishers
    - \* Citation Index
    - \* SNIP
    - \* SJR
    - \* Impact factor



**Self-Study Report**

\* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

- a) National :
- b) International

26. Student profile programme/course wise: -

Session 2013-2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	37	24	13	-
M.A.		12	7	5	



**Self-Study Report**

Session 2014-2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	31	13	18	-
M.A.		9	4	5	

Session 2015-2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A	-	29	18	11	-
M.A.		18	8	10	

\*M = Male \*F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from
B.A	90	10	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

29. Student progression

Student progression	Against % enrolled
UG to PG	65



## Self-Study Report

PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	

### 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : No
- c) Class rooms with ICT facility : No
- d) Laboratories : No

### 31. Number of students receiving financial assistance from college, university, government or other agencies :-

### 32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : -

### 33. Teaching methods adopted to improve student learning :

### 34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

### 35. SWOC analysis of the department and Future plans :

#### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.

The department is the hub of tribal culture and activities, and can be a catalyst for tribal upliftment.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : Sanskrit
2. Year of Establishment : 1962
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G.
4. Names of Interdisciplinary courses and the departments/units involved : - No
5. Annual/ semester/choice based credit system (programme wise) : UG-Annual
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors	02	02
Asst. Professors		

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

**Self-Study Report**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. V.N. Jha	M.A. Ph.D	Asso. Prof. HOD	Literature	39 Yrs.	02
Dr. P.N. Jha	M.A. Ph.D	Asso. Prof.	Literature	34 Yrs.	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : No
13. Student -Teacher Ratio (programme wise) : 1:5
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	-
2.	Administrative Staff	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :- Ph.D

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
-	-	-	-	-	-
-	-	-	-	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil



### Self-Study Report

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil

18. Research Centre / facility recognized by the University: Nil

19. Publications: One

\* a) Publication per faculty: **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / International) by faculty and students:

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor



**Self-Study Report**

\* h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in : No

- a) National committees :
- b) International Committees :
- c) Editorial Board :Nil

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Yes
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : -

23. Awards / Recognitions received by faculty and students : - Yes

24. List of eminent academicians and scientists / visitors to the department : No

25. Seminars/ Conferences/Workshops organized & the source of funding : N

- a) National : No
- b) International : No

26. Student profile programme/course wise: -

**Session :2011-2014**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours	-	4	4	-	-
Subsidiary	-	4	1	3	-

**Self-Study Report**

Session :2012-2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours	-	1	1	-	-
Subsidiary	-	2	1	1	-

Session :2013-2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours	-	4	2	2	-
Subsidiary	-	14	8	6	-

Session :2014-2017

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours	-	3	1	2	-
Subsidiary	-	7	4	3	-

Session :2015-2018

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours	-	1	1		-
Subsidiary	-	9	5	4	-

\*M = Male \*F = Female



## 27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

## 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?:

## 29. Student progression

Student progression	Against % enrolled
UG to PG	80
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b>	Nil
- Campus selection	50%
- Other than campus recruitment	
Entrepreneurship/Self-employment	Self Employed

## 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : No
- d) Laboratories : No

## 31. Number of students receiving financial assistance from college, university, government or other agencies :- 70%





## Self-Study Report

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - No
33. Teaching methods adopted to improve student learning : Traditional Method
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :  
No
35. SWOC analysis of the department and Future plans :

### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : Maithili
2. Year of Establishment : 1960
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors		
Associate Professors		
Asst. Professors	02	01
	<b>Total:</b>	<b>01</b>

**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Dr. Dhruv Jyoti Kr. Singh	M.A. Ph.D	Assistant Professor	Natak Rangmanch	8 Yrs.	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No
13. Student -Teacher Ratio (programme wise) : 3:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -None

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff		
2.	Administrative Staff		

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. Dhruv Jyoti Kr. Singh	-	-	Yes	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil



## Self-Study Report

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre / facility recognized by the University : Nil
19. Publications:
  - \* a) Publication per faculty: **(Bio Data attached as Annexure IV)**
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students :
    - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
    - \* Monographs
    - \* Chapter in Books
    - \* Books Edited
    - \* Books with ISBN/ISSN numbers with details of publishers
    - \* Citation Index
    - \* SNIP
    - \* SJR
    - \* Impact factor



## Self-Study Report

\* h-index

20. Areas of consultancy and income generated :

21. Faculty as members in :-

- a) National committees
- b) b) International Committees
- c) c) Editorial Boards.....:-

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme :

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :

23. Awards / Recognitions received by faculty and students : -

24. List of eminent academicians and scientists / visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : 3 Seminars attent
- b) International :

**Self-Study Report**

26. Student profile programme/course wise: -

**Session : 2011-2014**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			02	01	
S/G D-I			01	02	

**Session : 2012-2015**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			01	00	
Subsidiary D-I			01	02	

**Session : 2013-2016**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			01	00	
S.G D-I			01	01	

**Session : 2014-2017**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
S/G D-I			00	02	



**Self-Study Report**

**Session : 2015-2018**

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			0	0	
S/G D-I			02	00	

\*M = Male \*F = Female

27. Diversity of Students : NA

Name of the Course	% of students from the	% of students from other States	% of students from
B.A.	100%	20	80

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : 01

29. Student progression

Student progression	Against % enrolled
UG to PG	5
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
<b>Employed</b> - Campus selection - Other than campus recruitment	
Entrepreneurship/Self-employment	



## Self-Study Report

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
  
- c) Class rooms with ICT facility : No
- d) Laboratories :

31. Number of students receiving financial assistance from college, university, government or other agencies :-No

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : - No

33. Teaching methods adopted to improve student learning :

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

35. SWOC analysis of the department and Future plans

### **Strength :**

CCTV ,Wi-Fi , Smart class , Projector ,Water chiller ,Water Purifier are available.

- i) 57<sup>th</sup> Orientation 03.03.2010 to 30.03.2010
- ii) Refresher Course 05.09.2012 to 25.09.2012 linguistics.
- iii) Refresher Course 27.08.2014 to 16.07.2014 Environmental studies.





**Evaluative Report of the Departments**

1. Name of the department : GEOLOGY
2. Year of Establishment : 1978
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors	NIL	
Associate Professors	NIL	
Asst. Professors	02	02
	<b>Total:</b>	<b>02</b>



### Self-Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Syed Raza Imam Rizvi	M.Sc, NET	Senior Lecturer	Coal/Environmental Geology	19 Yrs.	Nil
Dr Ranjit Kumar Singh	M.Sc , Ph.D	Asst. Professor	Sedimentology	08Yrs	

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No
13. Student -Teacher Ratio (programme wise) : 3:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -None

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	01	01
2.	Administrative Staff	02	01



### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Syed Raza Imam Rizvi	-	-	-	-	-PG
Dr Ranjit kumar Singh			Ph.D		PG

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre / facility recognized by the University : Nil

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited



## Self-Study Report

- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated :

21. Faculty as members in :-

- a) National committees
- b) International Committees
- c) Editorial Boards.....:-

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme :
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :

23. Awards / Recognitions received by faculty and students :-

**Self-Study Report**

24. List of eminent academicians and scientists / visitors to the department

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : 3 Seminars attended

b) International :

26. Student profile programme/course wise: -

**Session : 2011-2014**

Name of the Course/programme (refer question no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			08	01	
S/G D-I			01	0	

**Session : 2012-2015**

Name of the Course/programme (refer question no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Honours D-I			17	01	-
Subsidiary D-I			0	0	

**Session : 2013-2016**

Name of the Course/programme (refer question no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			03	02	
S.G D-I			01	01	

**Self-Study Report**

Session : 2014-2017

Name of the Course/programme (refer question no.)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
S/G D-I			03	01	

Session : 2015-2018

Name of the Course/programme (refer question no.)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
H. D-I			07	0	
S/G D-I			0	00	

\*M = Male \*F = Female

27. Diversity of Students : NA

Name of the Course	% of students from the	% of students from other States	% of students from
B.Sc	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available.

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA



### Self-Study Report

Ph.D. to Post-Doctoral	NA
<b>Employed</b> - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- a) Library : institutional library
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : No
- d) Laboratories : Available

31. Number of students receiving financial assistance from college, university, government or other agencies :-No

32. Details on student enrichment programmes (special lectures workshops/seminar) with external experts : - No

33. Teaching methods adopted to improve student learning : Lecture mode/  
demonstrative through computers.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

35. SWOC analysis of the department and Future plans

#### **Strength :**

The teaching, learning process is going on as a result the results of the classes from D-I to D-III classes have remained quite satisfactory. The department is located near classic Rajmahal Formation which geologically is quite well known.

#### **Weakness :**

- i) No. of teaching staff sanctioned is quite low.
- ii) No. of non-teaching staff (Lab-boys & Lab-technician) is insufficient.



### **Self-Study Report**

iii) Laboratories need renovation.

### **Opportunity:**

Having limited facility, we always try to provide special attention to the learners. Extension of knowledge through lectures/demonstrations and building environmental awareness.





## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : Education
2. Year of Establishment : 2006
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G (B.Ed.)
4. Names of Interdisciplinary courses and the departments/units involved : -N.A
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments :Yes
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	07	06



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1.Dr.S.N. Mishra	M.A, M.Ed,Ph.D	Asst. Prof.	Sanskrit	About 1 Year	NIL
2.N.B. Sinha	M.A, M.Ed	Asst. Prof.	Mathematics	10yrs. with break	NIL
3.David Yadav	M.A, M.Ed	Asst. Prof.	History	10yrs. with break	NIL
4.Anil Kumar	M.A, M.Ed, NET	Asst. Prof.	Psychology	8 yrs. with break	NIL
5.RekhaChoudhary	M.A, M.Ed	Asst. Prof.	Psychology	8 yrs. With break	NIL
6.Rabindra Prasad	M.A, M.Ed	Asst. Prof.	Chemistry	7 yrs. With break	NIL

11. List of senior visiting faculty : No
12. Percentage of lectures delivered and practical classes handled (programme wise)by temporary faculty : 90%
13. Student -Teacher Ratio (programme wise) : 1 : 13
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None

SI. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	-	2
2.	Administrative Staff	-	5



15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Dr. S.N. Mishra	-	-	Ph.D	-	P.G
N.B. Sinha	-	-	-	-	P.G
David Yadav					P.G
Anil Kumar					P.G
Rekha Choudhary					P.G
Rabindra Pd					P.G

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : No

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : No

18. Research Centre / facility recognized by the University : No

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national /international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books



## Self-Study Report

- \* Books Edited
  
- \* Books with ISBN/ISSN numbers with details of publishers
  
- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated :

21. Faculty as members in :-

- a) National committees
- b) International Committees
- c) Editorial Boards.....:-

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 95%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : NO

23. Awards / Recognitions received by faculty and students : - NO

24. List of eminent academicians and scientists/visitors to the department : NO



### Self-Study Report

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : Two Workshop organized.

b) International : No

26. Student profile programme/course wise: -

Session 2012 -2013

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed.	551	100	54	41	100%

Session 2013 - 2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed.	596	100	57	34	99%

Session 2014 - 2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed.	575	100	57	42	100%

Session 2015 - 2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Ed.	1173	100	74	26	



### Self-Study Report

\*M = Male \*F = Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Ed.	100%	No	No

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : No

29. Student progression

Student progression	Against % enrolled
UG to PG	5%
PG to M.Phil.	2%
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b>	Nil
• Campus selection	75%
• Other than campus recruitment	
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- Library : Yes
- Internet facilities for Staff & Students : Yes
- Class rooms with ICT facility: Yes
- Laboratories : Yes

31. Number of students receiving financial assistance from college,



### Self-Study Report

university, government or other agencies :- 75%

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts : -
33. Teaching methods adopted to improve student learning : Lesson Plan
34. Participation in Institutional Social Responsibility (ISR) and Extension activities: 15%
35. SWOC analysis of the department and Future plans :

#### **Strength :**

CCTV , Wi-Fi , Smart class , Projector , Water chiller , Water Purifier are available.

The number of books available in B.Ed. Department more than 5000 .

Separate Science Lab is available.

SC/ST/OBC are awarded stipend by Jharkhand state government.

One student was university topper in session 2014-2015.

Most of the student after acquiring B.Ed. get appointed as teacher.

#### **Weakness :**

Most of the student comes from interior area they are economical backward/poor they cannot afford to go outside for higher education for M.Ed. or P.hD. degree.

#### **Opportunity :**

The college is situated in the rural & Tribal area and Sahibganj is the last district situated at the northern corner of Jharkhand state. There is no industry to accord employment. So if campus selection and future security shall be made available it will help in development of the college.

#### **Challenges :**

Better tools & technical, of communication, railway as well as roadways and modernization of class rooms, library & campus may serve a fruitful purpose.



## Self-Study Report

### Evaluative Report of the Departments

1. Name of the department : **BCA ( Bachelor in Computer Application )**
2. Year of Establishment : 2009
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors	NIL	
Associate Professors	NIL	
Asst. Professors	01	01
	<b>Total:</b>	<b>01</b>





### Self-Study Report

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Prakash Ranjan	MCA	Assistant Professor		10 Yrs. With break	Nil

11. List of senior visiting faculty : 4 (Four)

1. Retired Prof. O .A. Ansari
2. Dr. B. D. Dwary (HOD, Physics)
3. Dr. Safique Ahmad
4. Dr. Ajay Kumar Kant

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 100%

13. Student -Teacher Ratio (programme wise) : 3:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -None

Sl. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	Nil	Nil
2.	Administrative Staff	Nil	02



### Self-Study Report

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Prakash Ranjan	-	-	-	-	P.G

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre / facility recognized by the University : Nil

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers



## Self-Study Report

- \* Citation Index
  
- \* SNIP
  
- \* SJR
  
- \* Impact factor
  
- \* h-index

20. Areas of consultancy and income generated :

21. Faculty as members in :-

- a) National committees : No
- b) International Committees :No
- c) Editorial Board :- No

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
  
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : 100%

23. Awards / Recognitions received by faculty and students : - NO

24. List of eminent academicians and scientists/visitors to the department : NO



### Self-Study Report

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : No

b) International : No

26. Student profile programme/course wise: -

Session : 2012-2013

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA D-I	29	26	10	6	
BCA D-II	-	11	10	1	
BCA D-III	-	26	20	6	92%

Session : 2013-2014

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA D-I	21	14	12	02	
BCA D-II	-	26	10	12	
BCA D-III	-	11	10	1	100%

Session : 2014-2015

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA D-I	11	6	6	0	
BCA D-II	-	14	12	02	
BCA D-III	-	03	02	1	100%



## Self-Study Report

Session 2015 - 2016

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BCA D-I	42	33	24	09	
BCA D-II	-	6	6	0	
BCA D-III	-	29	13	16	93%

\*M = Male \*F = Female

27. Diversity of Students : NA

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BCA	90%	10%	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available.

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA



## Self-Study Report

<b>Employed</b> - Campus selection - Other than campus recruitment	NA
Entrepreneurship/Self-employment	NA

### 30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes (Wi-Fi)
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Available

31. Number of students receiving financial assistance from college, university, government or other agencies :-Yes

32. Details on student enrichment programmes (special lectures workshops/seminar) with external experts : - No

33. Teaching methods adopted to improve student learning : Lecture mode/ demonstrative through computers. : Yes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

35. SWOC analysis of the department and Future plans

### Strength :

- i. CCTV ,Wi-Fi , Smart class , Projector ,Water Purifier are available.
- ii. Two Separate AC Computer Lab is available with Wi-Fi Internet facility .
- iii. SC/ST/OBC are awarded stipend by Jharkhand state government.
- iv. One student was university topper in Exam-2013.
- v. 72 % students securing distinction marks in Exam-2015.

### Weakness :

- i) No. of teaching staff is quite low. No permanent teachers are employed.
- ii) No. of non-teaching staff ( Lab-technician) is not available.
- iii) The area is inhabited by tribal and backward communities with low income, hence students have difficulty in paying subsidized tuition fee.



## **Self-Study Report**

### **Opportunity:**

The students after completing the course may find employment in various sectors including government and private sector. They can also start their own vocations through entrepreneurship.

### **Challenges :**

The challenge facing the graduates is finding good job opportunities due to lack of campus placement. We look forward to bring corporates in our campus for campus selection.



### Evaluative Report of the Departments

1. Name of the department : BLIS (Bachelor in Library and Information Science)
2. Year of Establishment : 2015.
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : - NA
5. Annual/ semester/choice based credit system (programme wise) : -UG-Annual
6. Participation of the department in the courses offered by other departments : No
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses/programmes discontinued (if any) with reasons : No
9. Number of Teaching posts : -

	Sanctioned	Filled
Professors	NIL	
Associate Professors	NIL	
Asst. Professors	01	01
	<b>Total:</b>	<b>01</b>



**Self-Study Report**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for
Jyoti Kumari	MLIS	Assistant professor		6 Months	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : No
13. Student -Teacher Ratio (programme wise) : 5:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : -None

Sl. No.	Name of Staff	Sanctioned	Filled
1.	Technical Staff	Nil	Nil
2.	Administrative Staff		01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. :-

Name	Dsc	D.Litt	Ph.D	M.Phil	P.G
Jyoti Kumari	-	-	-	-	P.G

16. Number of faculty with ongoing projects from a) National b) International



### Self-Study Report

funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

\* a) Publication per faculty : **(Bio Data attached as Annexure IV)**

\* Number of papers published in peer reviewed journals (national / international) by faculty and students :

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP



## Self-Study Report

- \* SJR
- \* Impact factor
- \* h-index

20. Areas of consultancy and income generated :

21. Faculty as members in :-

- a) National committees
- b) International Committees
- c) Editorial Board :-

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme :
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies :

23. Awards / Recognitions received by faculty and students :-

24. List of eminent academicians and scientists / visitors to the department

25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : 2 Seminars attended
  - b) International :

26. Student profile programme/course wise: -

**Self-Study Report**

Session : 2015-2016

Name of the Course/programme (refer queBstion no.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Semester -I	5	5	0	05	

\*M = Male \*F = Female

27. Diversity of Students : NA

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BLIS	90%	10%	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available.

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
<b>Employed</b> - Campus selection - Other than campus recruitment	NA



## Self-Study Report

Entrepreneurship/Self-employment	NA
----------------------------------	----

30. Details of Infrastructural facilities
- a) Library : Yes
  - b) Internet facilities for Staff & Students : Yes
  - c) Class rooms with ICT facility :Yes
  - d) Laboratories : No.
31. Number of students receiving financial assistance from college, university, government or other agencies :-No
32. Details on student enrichment programmes (special lectures workshops/seminar) with external experts : - No
33. Teaching methods adopted to improve student learning : Lecture mode/ demonstrative through computers.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
35. SWOC analysis of the department and Future plans
- Strength :**
- i. CCTV ,Wi-Fi , Smart class , Projector ,Water Purifier are available.



## Letter of Compliance

साहिबगंज महाविद्यालय, साहिबगंज, सिदो-कान्हू मुर्मू विश्वविद्यालय, दुमका (झारखण्ड)  
SAHIBGANJ COLLEGE, SAHIBGANJ (SIDO-KANHU MURMU UNIVERSITY, DUMKA)

Office of the Principal  
Sahibganj - 816109 (Jharkhand)



Tel. No. 06436-222056 (O)  
06436-222550 (R)  
Mob.- 09470512489, 08539965578  
E-mail : principal@sahibganjcollege.in  
info@sahibganjcollege.in  
Website-www.sahibganjcollege.in  
Fax No. : 06436-222056  
Ref./Letter No. 2/183/16  
Date : 2/18/16

### Certificate of Compliance

(Affiliated / Constituent / Autonomous Colleges and Recognized)

This is to certify that **Sahibganj College, Sahibganj** fulfils all norms

1. Stipulated by the affiliating University and / or.
2. Regulatory Council / Body / recognition [if applicable] are valid as on date.

In case the affiliation / recognition are conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation. If granted, shall stand cancelled automatically once the institution loses its university affiliation or recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.



Prof. (Dr). Sikandar Prasad Yadav.  
Principal  
Sahibganj College, Sahibganj

2/18/16



Declaration by the Head of the Institution

साहिबगंज महाविद्यालय, साहिबगंज, सिदो-कान्हू मुर्मू विश्वविद्यालय, दुमका (झारखण्ड)  
SAHIBGANJ COLLEGE, SAHIBGANJ (SIDO-KANHU MURMU UNIVERSITY, DUMKA)

Office of the Principal  
Sahibganj - 816109 (Jharkhand)



Tel. No. 06436-222056 (O)  
06436-222550 (R)  
Mob.- 09470512489, 08539965578  
E-mail : principal@sahibganjcollege.in  
info@sahibganjcollege.in  
Website-www.sahibganjcollege.in  
Fax No. : 06436-222056  
Ref./Letter No. 3/18/16  
Date : 3/18/16

Declaration by the Head of the Institution

I certify that the data included to this self – Study Report (SSR) is true to the best of my knowledge.

This SSR is prepared by the institution after internal discussion, and no part thereof has been out sourced.

I am aware that the Peer team will validate the information provided in this SSR during the peered team visit.

3/18/16

Prof. (Dr.) Sikandar Prasad Yadav.  
Principal

Sahibganj College, Sahibganj

NRB  
3/18/16

Principal  
Sahibganj College  
Sahibganj





## Permanent Affiliation Letter (Government)

BHAGALPUR UNIVERSITY

No. B/4158-4223

Bhagalpur  
The 19th April  
23rd 1961

From  
Shri A. Narayan, M.Sc.,  
Registrar.

To  
The Secretaries and Principals of  
all admitted colleges.

Subject: Approval of the affiliations granted by the Senate  
of the Old Bihar University at its meeting held in  
June, 1960.

Sir/Madam,

In supersession of my circular letter No.B/6003-67 dated  
the 24th December, 1960, and subsequent letter No.B/1032-96 dated  
the 19th January, 1961, I am to inform you that under Government  
of Bihar, Education Department's Notification No.1/M70436/60F-9065  
dated the 22nd March, 1961, the State Government have accorded  
approval to the affiliations granted by the Senate of the Old  
University of Bihar at its meeting held in June, 1960, to the  
following colleges under the Bhagalpur University as detailed

Names of colleges.	Standards, subjects & periods of affiliations.
S.K.R. College, Barbigha -	B.A. (Pass) in Sanskrit and Urdu for three years.
S. Mahila Mahavidyalaya, Bhagalpur -	B.A. (Pass) in Sociology for three years.
D.S. College, Katihar -	B.A. (Hons) in History for three year
Koshi College, Khagaria -	B.A. (Hons) in English and B.A. (Pass) in Psychology for three years.
R.D. & D.J. College, Monghyr -	B.Sc. (Hons) in Physics for three years.
J.P. College, Narayanpur -	B.A. (Hons) in Hindi & Economics and B.A. (Pass) in Psychology for three years.
G.B. College, Naugachia -	B.A. (Pass) in History for three years.
Saharsa College, Saharsa -	B.A. (Hons) in Hindi for three years.
Sahibganj College, Sahibganj -	B.A. (Hons) in Economics and History for three years.
Murarka College, Sultanganj -	B.A. (Hons) in Hindi for three years.

KINDLY TURN OVER.





BHAGALPUR UNIVERSITY

No. B/4158-4223

Bhagalpur  
The 19th April 1961

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Koshi College, Khagaria-	B.A. (Hons) in English and B.A. (Pass) in Psychology for three years.
R.D. & D.J. College, Monghyr -	B.Sc. (Hons) in Physics for three years.
J.P. College, Narayanpur -	B.A. (Hons) in Hindi & Economics and B.A. (Pass) in Psychology for three years.
G.B. College, Naugachia-	B.A. (Pass) in History for three years.
Saharsa College, Saharsa-	B.A. (Hons) in Hindi for three years.
Sahibganj College, Sahibganj-	B.A. (Hons) in Economics and History for three years.
Mirarka College, Sultanjanj-	B.A. (Hons) in Hindi for three years.



**Permanent affiliation letter by the university in NAAC format**

**SIDO KANHU MURMU UNIVERSITY**  
DUMKA - 814 101

☎ : 06434 - 222495 Fax : 06434 - 223006

Ref SKMU/R-6/735/16 Date 03/6/16

**TO WHOM IT MAY CONCERN**

This is to certify that Sahibganj College, Sahibganj, Jharkhand is a constituent unit of Sido Kanhu Murmu University since inception and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval.

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
(I)	Three years B.A Hons. Courses in Hindi, English, Bengali, Maithili, Sanskrit, Santali, Urdu, History, Political Science, Psychology, Philsophy & Economics.	Permanent	-	.....
(II)	Three years B.Sc (Hons.) Courses in Physics, Chemistry, Mathematics, Botany, Zoology & Geology.	Permanent	-	.....
(III)	Two years Post Graduate Courses in Hindi, English, Political Science, Psychology, Philosophy & History.	Permanent	-	.....
(IV)	Two years Post Graduate Courses in Physics, Chemistry, Botany & Geology.	Permanent	-	.....

  
 REGISTRAR  
 Sido Kanhu Murmu University, Dumka  
 (With name Designation, Seal & Signature)

*03/6/16*



# SIDO KANHU MURMU UNIVERSITY

DUMKA - 814 101

☎: 06434 - 222495

Fax : 06434 - 223006



Ref SKMU/R-G/838/16

Date 23/6/16

## TO WHOM IT MAY CONCERN

Sahibganj College, Sahibganj is constituent unit of Sido Kanhu Murmu University, Dumka. It has permanent affiliation of this University.

22/6/16

  
REGISTRAR

S.K.M. University, Dumka



# SIDO KANHU MURMU UNIVERSITY

DUMKA - 814 101

☎: 06434 - 222495

Fax : 06434 - 223006



Ref .....

Date .....

## TO WHOM IT MAY CONCERN

This is to certify that Sahibganj College, Sahibganj, Jharkhand is affiliated to the S.K.M. University, Dumka since 1953 and recognized by the University Grants Commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval.

Example

Sl. No.	Name of the Course(s) and Duration	Affiliation	Period of Validity for the year(s)
		Permanent / Temporary	
(I)	BCA (Bachelor in Computer Application)	Permanent	
(II)	BBA (Bachelor in Business Administration)	Permanent	
(III)	BLIS (Bachelor of Library and information science)	Permanent	

Competent Authority

*P. K. Ghosh*  
8/7/16  
(Dr. P. K. Ghosh)

Registrar  
S.K.M. University  
Dumka

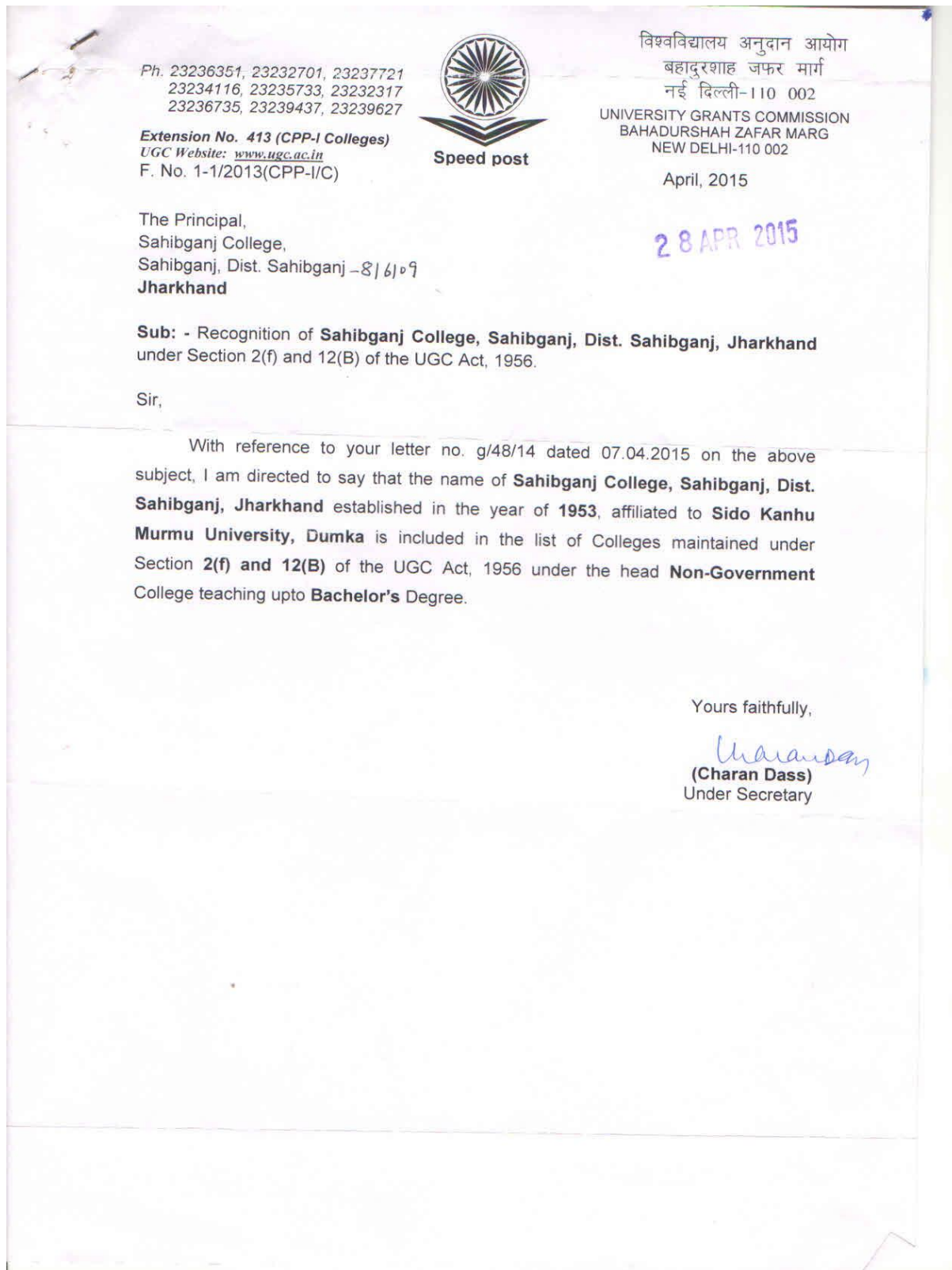
(with Name, Designation, Seal and Signature)



*Sha*  
08.07.16



**UGC 2F and 12B certificate**



**IEQA SUBMISSION DATE-23/07/2016****INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA)  
QUESTIONNAIRE**

<b>1 COLLEGE DETAILS</b>			
Name of the college	Sahibganj college, Sahibganj	Year of establishment	1951
Location of the college	URBAN		
<b>2 ADDRESS</b>			
Address	COLLEGE ROAD, DISTRICT SAHIBGANJ, 816109	City	Sahibganj
State	Jharkhand	Pin Code	816109
Website	www.sahibganjcollege.in	E-Mail	info@sahibganjcollege.in
Phone STD Code	06436	Phone No	222056
Fax STD Code	06436	Fax	222056
<b>3 HEAD OF THE INSTITUTION</b>			
Name	Dr. SIKANDAR PRASAD YADAV	Designation	Principal
Status of appointment	PERMANENT		
<b>4 CONTACT DETAILS OF HEAD OF THE INSTITUTION</b>			
Phone std code	06436	Phone number	222056
Fax std code	06436	Fax	222056
Mobile	+919470512489	E-Mail	principal@sahibganjcollege.in
<b>5 DOES THE COLLEGE FUNCTION FROM</b>			
<b>a. MAIN CAMPUS</b>			
	<b>AREA OF THE CAMPUS IN ACRES</b>	<b>TOTAL BUILT UP AREA IN sq.m.</b>	
OWN BUILDINGS	10.0	7152.0	
RENTED BUILDINGS	0.0	0.0	
<b>b. SATELLITE CAMPUS</b>			
	<b>AREA OF THE CAMPUS IN ACRES</b>	<b>TOTAL BUILT UP AREA IN sq.m.</b>	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
<b>6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT</b>			
University1	Sido Kanhu Murmu University, Dumka	Other	
Nature of relationship with the university	CONSTITUENT	If affiliated, status of affiliation	
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
<b>7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)</b>			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?	no		
Programmes offered		Name of the Regulatory Council(s)	
<b>8 COLLEGE FUNCTIONING</b>			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GOVERNMENT	Management	UNIVERSITY
<b>9 MANAGEMENT/TRUST DETAILS</b>			
Name of the Management	SKM UNIVERSITY ,DUMKA	Recognition under Ugc Act.1956	2f & 12b
<b>10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER</b>			

Society's registration Act of 1960	no	Relevant Act of the respective state Govt.	no					
Any other (please specify)								
<b>11 NUMBER OF DEGREES OFFERED BY THE COLLEGE</b>								
UG	6	PG	2					
Research	0	Others	0					
Total	8							
<b>12 DETAILS OF DEGREES OFFERED (B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)</b>								
Arts	DEGREE LEVEL : HISTORY,POLITICAL SCIENCE ,PSYCHOLOGY,ECONOMICS,PHI LOSOPHY,HINDI,ENGLISH,URD U,SANTHALI,MAITHILLI,SANSKR IT, P.G. COURSES : HINDI,ENGLISH,POLITICAL SCIENCE,HISTORY,PSYCHOLOG Y,PHILOSOPHY.	Commerce						
Science	DEGREE LEVEL : PHYSICS,CHEMISTRY,BOTANY, ZOOLOGY,GEOLOGY,MATHEM ATICS . P.G. COURES : PHYSICS,CHEMISTRY,BOTANY, GEOLOGY	Education	B.ED.					
Health Science		Engineering & Technology						
Management	BCA,BBA,BLIS	Others						
Is the college opting for Assesment & Accreditation of Teacher Education department separately?			no					
Is the college opting for Assesment & Accreditation of Physical Education department separately?			no					
Number of departments			21					
<b>13 TOTAL NUMBER OF STUDENTS (EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)</b>								
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	342	215	77	113	0	0	0	0
SC/ST	820	475	207	166	0	0	0	0
OBC	608	346	208	179	0	0	0	0
Total	1770	1036	492	458	0	0	0	0
Grand Total	3756							
<b>14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES</b>								
	UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	21	10	0	0	0	0	0	0
SC/ST	41	16	0	0	0	0	0	0
OBC	57	8	0	0	0	0	0	0
Total	119	34	0	0	0	0	0	0
Grand Total	153							
Total number of students in the college	3909							
<b>15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF</b>								
	Permanent		Temporary		Total			
	Male	Female	Male	Female	Male	Female	Male	Female
Teachers with PG	29	4	7	3	36		7	
Teachers with M.Phil.	1	0	0	0	1		0	
Teachers with Ph.D	18	4	2	0	20		4	
Teachers with NET/SLET	9	0	0	1	9		1	
Technical staff	0	0	0	0	0		0	
Administrative staff	28	3	0	0	28		3	
Support staff	0	0	0	0	0		0	
Total no. of teachers	48	8	9	3	57		11	
<b>16 SUPPORT SERVICES</b>								

Number of titles of books	8337
Number of journals	75
Number of e-resources	15
Does the college have a registered Alumni Association?	no
Does the college have a functional Placement Cell?	yes

**17 UNIT COST OF EDUCATION**

Unit Cost=Total annual expenditure divided by no. of students enrolled	11501.0
Unit cost calculated excluding salary component	9729.0

**18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE**

First	UNIVERSITY TOPPER IN B.A SANSKRIT HONS. EXAM-2014
Second	UNIVERSITY TOPPER IN BCA EXAM-2014
Third	UNIVERSITY TOPPER IN B.A. PSYCHOLOGY HONS. EXAM-2012
Fourth	ONE GIRL STUDENT WON SECOND PRIZE IN NATIONAL SPEECH COMPETITION HELD ON JANUARY 2016.SHE WAS ALSO AWARDED A CASH OF RS.ONE LAC BY NEHRU YOUTH CENTRE AT NEW DELHI.
Fifth	SEVENTY TWO PERCENT OF BCA STUDENTS SECURED DISTINCTION IN BCA FINAL 2015 UNIVERSITY EXAM

**Section 2: Institutional Data Questionnaire**

1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	NO
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	25-50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	2-4%
20. Average pass percentage of graduating students	>70%
21. Computer students ratio	1:30-1:60
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	>10%
23. Percentage of permanent teachers with Ph.D. qualification	>40%
24. Percentage of classes taught by guest faculty or temporary teachers	<20%
25. Students teacher ratio	30:1-50:1
26. Percentage of faculty positions filled against sanctioned posts	<60%
27. Number of add-on courses conducted by the college	>5
28. Awards received by the students in sports and cultural activities in the last four years	National or International Level
29. Percentage of teachers having on-going or completed research projects in the last four years	<10%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	>4
31. Number of Journals subscribed in the library National or International	<10
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%

**Certificate**

This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.



# Photos Gallery of Sahibganj College, Sahibganj

## Arts Block



## MSDP Block



## Science Block



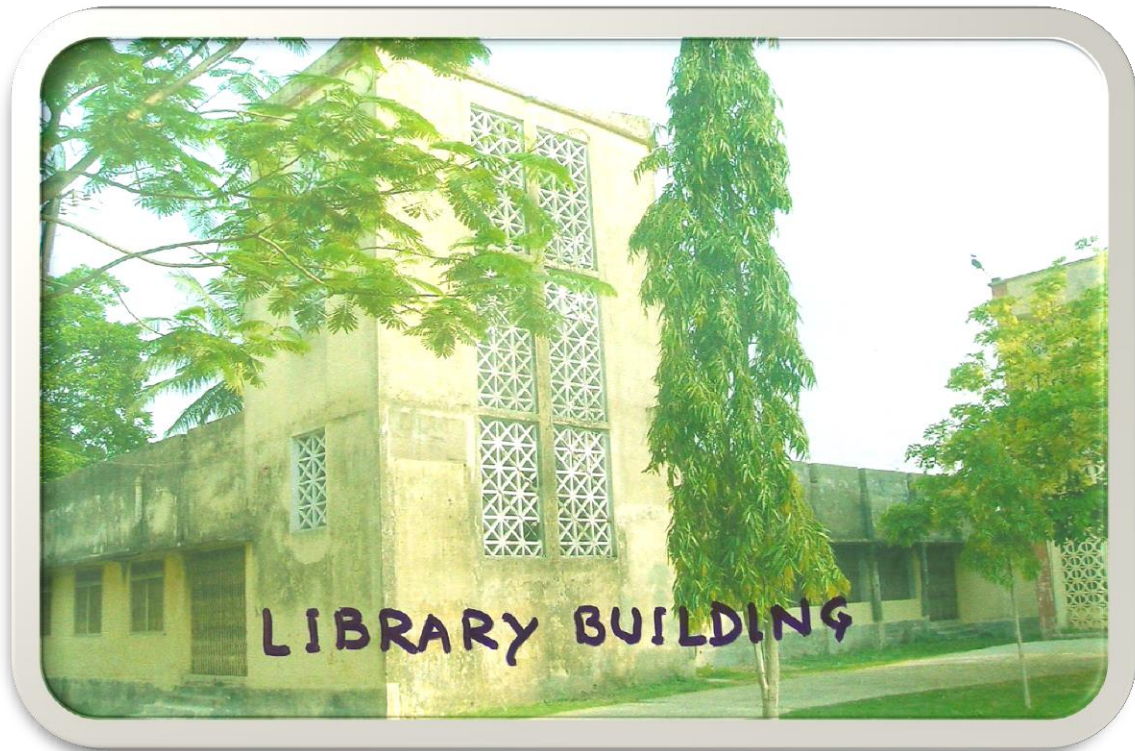
## Administrative Block



## Recreation / Examination Hall



## Library Building



## College Main Gate



## Vehicle Shade



**College Ground**



**College Garden**



## NCC Office



## NSS Office



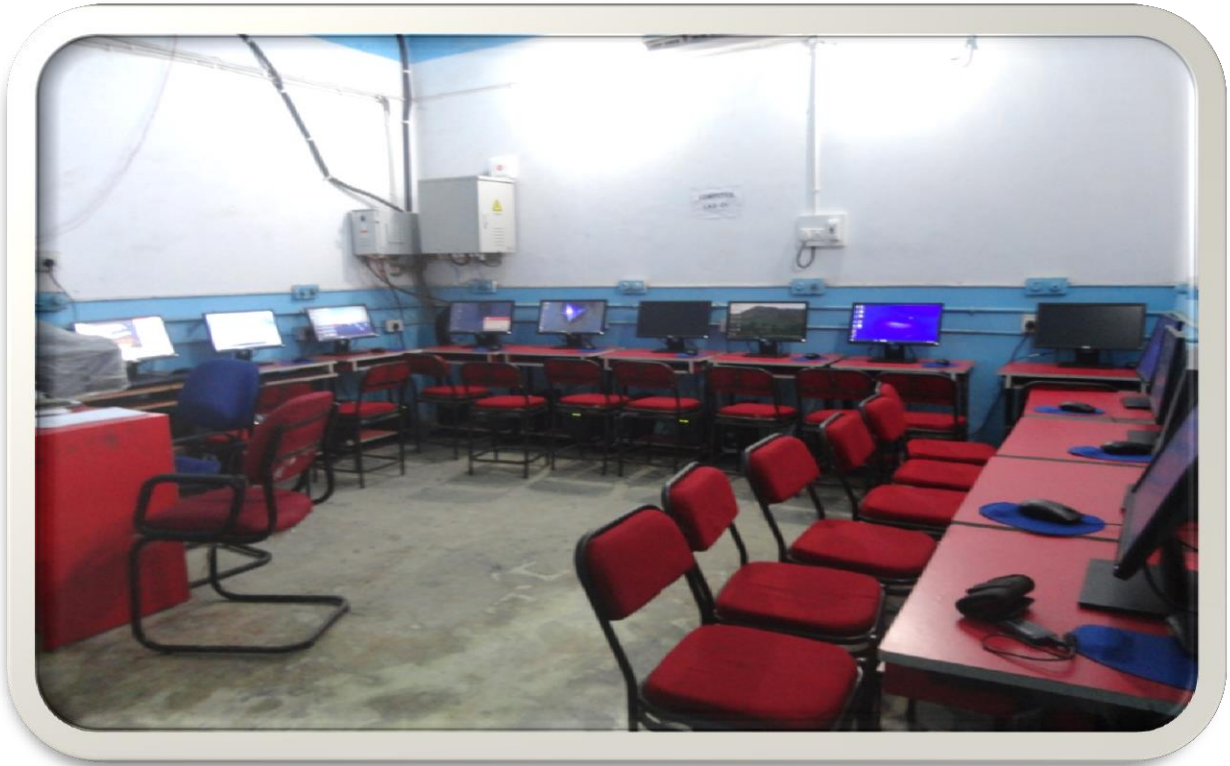
## Post Office



## State Bank of India



## Computer Lab



## Health Centre





## Workshop at College Campus



## Job Training

